

GAZETTE DATE : 31/12/2022

LAST DATE : 01/02/2023

**CATEGORY No. 722/2022**

Applications are invited online only by **One Time Registration** system exclusively from qualified candidates for selection to the under mentioned post. Applications must be submitted online through the official website of the Kerala Public Service Commission after One Time Registration. Candidates who have already registered shall apply through their profile.

1. Department : **Social Justice / Women and Child Development**
2. Name of post : **Matron Gr I**
3. Scale of pay : **₹.26500- 60700/-**
4. Number of vacancies : **District wise**
- |                           |                   |
|---------------------------|-------------------|
| <b>Thiruvananthapuram</b> | <b>- 02 (Two)</b> |
| <b>Kollam</b>             | <b>- 02 (Two)</b> |
| <b>Pathanamthitta</b>     | <b>- 01(One)</b>  |
| <b>Kottayam</b>           | <b>- 02 (Two)</b> |
| <b>Ernakulam</b>          | <b>- 01 (One)</b> |
| <b>Thrissur</b>           | <b>- 01 (One)</b> |
| <b>Palakkad</b>           | <b>- 01 (One)</b> |
| <b>Kozhikode</b>          | <b>- 01 (One)</b> |
| <b>Kannur</b>             | <b>- 01 (One)</b> |

**Note:-**

- (i) Separate Ranked list will be prepared for each district in pursuance of this notification. The vacancies in the Social Justice and Women and Child Development Departments in each district will be filled up from the Ranked List prepared for that district as per this notification. The Ranked lists thus prepared and published by the Commission, shall remain in force for a minimum period of one year, subject to the condition that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised for appointment against aforesaid vacancies and also against the vacancies, if any, reported during the currency of the lists.
- (ii) The selection in pursuance of this notification will be made on a revenue district basis. A candidate advised for appointment in one revenue district from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O. (P) No. 36/91/P&ARD, dated 02.12.1991 for inter district transfers in same department. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post.
- (iii) Applications should not be submitted to more than one district in response to this notification. If applications are submitted contrary to the above direction, and if he/she is selected, his/her name will be removed from the Ranked List and disciplinary action will be taken against him/her. Candidates should submit the application for this post to the concerned district office and should note the name of the concerned District against the relevant column of the online application.
5. Method of appointment : Direct Recruitment  
Note :-  
1. Only Women Candidates are eligible to apply for this post .  
2. Differently abled candidates are not eligible to apply for this post .
6. Age : 18-36. Only candidates born between 02.1.1986 and 01.01.2004 (both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST candidates are eligible for usual age relaxation.  
For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 (Fifty) years (including all concessions). Please see para 2 of the General

Conditions under Part II of this notification.

7. Qualifications:

Pass in SSLC or its equivalent.

Note:-

i) Rule 10 a (ii) of Part II of KS & SSR is applicable.

ii) In addition to the qualification prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the Special rules or found acceptable by the Commission in cases where acceptance of equivalent qualifications is provided for in the rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent/higher qualifications shall be produced as and when required by the Commission.

8. Address to which applications are to be sent:- [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

9. **Method of submitting applications:-**

Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging into their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2012. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking photograph. Candidates who are creating their profile newly from 01.01.2022, should upload the photograph taken within 6 months. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, community etc. have to be produced as and when called for.

**Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.**

10. Last date of receipt of applications : **01-02-2023** Wednesday upto 12 midnight.

11. If Written Test/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

12. **Special Instructions to Candidates**

(i) In the case of difference in Caste/ Community claimed in the application and that entered in SSLC book, the candidate shall produce a gazette notification in this regard, along with Non- creamy layer certificate/ Community Certificate at the time of certificate verification.

(ii) Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.

(iii) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed , or any one or more of the above.

(For details including Photo, ID Card etc, please see the General Conditions given below as Part II of this notification)

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION