

## **Centre for Management Development**

An Autonomous Institution Under the Government of Kerala  
Near Norka Roots, C V Raman Pillai Road, Thycaud  
Thiruvananthapuram 695014

No. CMD/GOVT/02/2023

February 24, 2023

### **RECRUITMENT NOTIFICATION**

The Centre for Management Development (CMD) is an autonomous organisation established by the Government of Kerala in 1979 as a management consulting, project management, and training organisation that caters to the needs of the Central and State Governments, local self-governments, development agencies, and institutions in the private and public sectors.

On behalf of one of our client, the Centre for Management Development invites applications from qualified and eligible personnel for the post of **Project Manager on contract basis**. Interested applicants may submit their duly filled application to ([kcmdp2023@gmail.com](mailto:kcmdp2023@gmail.com)). The application format is enclosed as Annexure 1. The details of post, vacancy, qualification and experience required are given below:

Sl. No.	Post	Qualification	Experience	Monthly consolidated salary	Upper Age Limit
1.	Project Manager (01 vacancy)	Degree with Diploma in Computer	Minimum 10 years of experience in Project Management/Skill training with at least 5 years' experience in Government Sector preferred	Rs. 45,000/-	50 years

### **General Instructions**

- The required qualification should be from recognised and approved Universities/ Institutions. The experience certificate should be from reputed firms.
- Important dates for application submission
  - February 24, 2023 (10:00 am) to
  - March 05, 2023 (5:00 pm) (both dates inclusive)
- The cut-off date for calculating age and work experience is 05.03.2023

- **Work experience acquired after obtaining the required qualifications only will be considered.**
- Read the requirements carefully before submitting your application.
- Ensure that the information mentioned in the application form is up-to-date and accurately reflects your qualifications, skills and experience.
- Make sure that you have included all relevant details of your qualifications, skills and experience.
- If you require any additional information or assistance, contact Centre for Management Development. Phone: 0471-2320101 (10 am to 5 pm)
- Please note that no change of application data will be permitted at any stage after completion of submission of application. Merely applying for the post and being shortlisted in the subsequent processes does not imply that a candidate will necessarily be offered employment. No request for considering the candidature under any category / post other than the one in which applied will be entertained
- Have a valid personal email ID and mobile no., which should be kept active till the completion of this recruitment Process. All official communications will be sent to the registered e-mail id of the candidate.
- If the applicant possesses an equivalent qualification, he/she should also mention about the equivalency certificate from the competent authority, along with the qualification certificate or else the application will not be considered for processing.
- Canvassing in any form will be a disqualification.

**Sd/  
Authorised Signatory**



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### APPLICATION FORM

Name		
Age, Date of Birth		
Category		
ID Proof Type and No.		
10 <sup>th</sup> / Matriculation certificate details	Reg. No.:	
	Month & Year of passing:	
Permanent Address		
Telephone/Mobile No.		
E-mail Address		
Educational Qualification		
Current Occupation		
Any Other Relevant Information		

Date:

Signature

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*(For office use only)*

Remarks	
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### QUALIFICATION DETAILS

Qualification Details of Candidate		Remarks (Office use)
Course and Specialization		
Month & Year of passing		
Class (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> )		
University/Institution		
Reg. No.		

Qualification Details of Candidate		Remarks (Office use)
Course and Specialization		
Month & Year of passing		
Class (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> )		
University/Institution		
Reg. No.		

***Details of other relevant courses, if any:***

***Self-Declaration:***

***I'm aware that I am subjected to immediate action by the Concerned Officials at any time during or after the interview/Selection/Joining/ if found hiding any information/ producing incorrect information.***

***Name:***

***Signature:***

***Date:***



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### EXPERIENCE DETAILS

Sl. No.	Institution	Designation	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Remarks
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

**Self-Declaration:**

*I'm aware that I am subjected to immediate action by the Concerned Officials at any time during or after the interview/Selection/Joining/ if found hiding any information/producing incorrect information.*

**Name:**

**Signature:**

**Date:**

**Remarks (for Office use)**