

# Advt. No. 09/2022

# MAHARASHTRA STATE POWER GENERATION COMPANY LTD. INVITES APPLICATIONS FOR THE FOLLOWING POSTS

Post Code	Post Name	SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	EWS	OPEN	TOTAL
TECH 01	Executive Engineer	08 (WR02)	01	03 (WR01)	02 (WR01)	02 (WR01)	-	02 (WR01)	15 (WR05 SP01)	07 (WR02)	33 (WR10 SP02)	73 (WR 23 SP03)
TECH 02	Additional Executive Engineer	20 (WR 06 SP01)	12 (WR04 SP01)	04 (WR01)	04 (WR01)	06 (WR02)	02 (WR01)	02 (WR01)	30 (WR 09 SP02)	15 (WR05 SP01)	59 (WR18 SP03)	154 (WR48 SP08)
TECH 03	Deputy Executive Engineer	07 (WR02)	03 (WR01)	-	01	-	03 (WR01)	01	14 (WR01 SP01)	10 (WR03 SP01)	64 (WR19 SP03)	103 (WR27 SP05)

#### <u>WR- Woman Reservation, SP – Sport Person</u>

\* The number of vacancies and reservation for Backward Classes is provisional and may change. Such change will not be notified either in Newspaper, on website or intimated to the candidate.

## Last date for submission of application is 11.10.2022

## Required Qualification and Experience as on 11.10.2022:

Post Code	Post Name	Qualification	Experience
FECH01	Executive Engineer <b>Pay Group</b> : I <b>Payscale:-</b> Rs. 81695-3145-97420- 3570-175960.	Bachelors' Degree in Electrical/ Mechanical/ Instrumentation/ Electronics/ Electronic & Telecommunication Engineering / Power Engineering / Electrical & Power Engineering & Technology from recognized University.	<ul> <li>9 years' experience in Power Generation</li> <li>Company of Central/ State/ IPP (Independent Power Producer) under principle employer.</li> <li>Out of which at least 05 years in the area of Power Generation as Addl. Executive</li> <li>Engineer &amp; Dy. Executive Engineer.</li> <li>OR</li> <li>02 years in the position of Addl. Executive</li> <li>Engineer.</li> </ul>

• The provision for departmental candidates who possesses the qualification of Computer/ Production Engineering will be eligible for Direct Recruitment.

TECH02	Additional Executive	Bachelors' Degree in Electrical/	7 years' experience in Power Generation	
	Engineer	Mechanical/ Instrumentation/	Company of Central/ State/ IPP (Independent	
Pay Group : I		Electronics/ Electronic &	Power Producer) under principle employer.	
	Payscale :-	Telecommunication Engineering		
	Rs. 68780-2730-82430-	/ Power Engineering / Electrical		
	2900-154930.	& Power Engineering &		
		Technology from recognized		
		University.		
• Previou	us work Experience of De	partmental candidates which is cor	nsidered at the time of entry level in	
Mahag	enco will be counted in f	uture Direct Recruitment.		
• The pro	ovision for departmental	candidates who possesses the qua	lification of Computer/ Production Engineering	
will be	eligible for Direct Recrui	tment.		
TECH03	Deputy Executive	Bachelors' Degree in Electrical/	3 years' experience in Power Generation	
	Engineer	Mechanical/ Instrumentation/	Company of Central/ State/ IPP (Independent	
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	Engineer	Mechanical/ Instrumentation/	Company of Central/ State/ IPP (Independent
	Pay Group : II	Electronics/ Electronic &	Power Producer) under principle employer.
	Payscale :-	Telecommunication Engineering	
	Rs. 61830-2515-	/ Power Engineering / Electrical	
	74405-2730-139925	& Power Engineering &	
		Technology from recognized	
		University.	
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- Previous work Experience of Departmental candidates which is considered at the time of entry level in Mahagenco will be counted in future Direct Recruitment.
- The provision for departmental candidates who possesses the qualification of Computer/ Production Engineering will be eligible for Direct Recruitment.
  - The *experience means Post Qualification experience*, i.e. experience acquired by the candidate after possessing the essential qualification prescribed for the post.
  - The experience certificate issued by Private Contractors, Proprietors, Captive Power Plants etc shall not be included as a Power Generation experience. The experience certificate in respect of the company/organisation other than Central, State Govt. Power Generation Utilities submitted by candidate shall be self explanatory i.e. in the experience certificate area / nature of work shall clearly be mentioned so as to enable to decide his / her eligibility and there shall not be any ambiguity for deciding their eligibility.
  - Equivalency of outside candidates (other than MSPGCL employees) will be compared / decided on the basis of year to year gross emoluments drawn and job responsibilities.

## AGE LIMIT (as on 11.10.2022):

a) Executive Engineer : 40 years, For Mahagenco Employees: 57 years (including Covid age relaxation)

b) Addl. Executive Engineer : 40 years, For Mahagenco Employees: 57 years(including Covid age relaxation)

c) Dy. Executive Engineer: 38 years, For Mahagenco Employees: 57 years (including Covid age relaxation)

**Note A :** i) Upper age limit is relaxed by 5 years for the candidates applying against Backward Category post.

ii) Candidates who are applying against Open vacancy, age limit will be applicable as per Open Category.

- iii) Upper age relaxation for candidate applying under Persons with Disability, Sports Persons Quota is 45 years.
- iv) As per GoM Resolution No. SRV 2021 /Pra. Kra. 61/Karya 12 dtd 17.12.2021 the candidates who have crossed maximum age limit for the respective posts during the period from 01.03.2020 to 17.12.2021 will get "One Time Special benefit" of age relaxation. Accordingly candidate availing the above benefit have to apply under separate link provided at the last page.

Further, as mentioned in the above GR the age relaxation is for candidates who have crossed maximum age limit for the respective posts during the period from 01.03.2020 to 17.12.2021. Due to technical difficulties in the online link will allow relaxation from 17.02.2020 till 17.12.2021 instead of 01.03.2020 to 17.12.2021. However, candidates who have crossed maximum age limit for the respective posts during the period from 17.02.2020 to 29.02.2020, strictly should not apply through the above link even though the link allows them to apply, as they shall not be considered for further process and no refund shall be given to applicant.

Note-B: The Age, Education and Experience as on 11.10.2022 will be considered.

#### Last date of Submission of application is 11.10.2022

#### Conditions applicable to Backward Class candidates

- 1. Reservation for Backward Class will be governed by the Maharashtra State Public Services Reservation for SC, ST, VJ-A, NT-B, NT-C, NT-D, SBC and OBCs Act, 2001 and as per the rules & regulations framed by the Govt. of Maharashtra from time to time.
- 2. The candidates applying against reserved category and belonging to VJ-A, NT-B, NT-C, NT-D, SBC, and OBC categories should produce a certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer". The candidate shall have valid current year Non Creamy Layer Certificate issued by Competent Authority of Govt. of Maharashtra along with application form. Similarly the candidates applying against EWS category shall have to produce required certificates in the Proformas provided by the Govt. of Maharashtra from time to time.
- 3. There shall be 10 % reservation for Economically Weaker Section of Maharashtra State as per the provision prescribed in सामान्य प्रशासन विभाग, महराष्ट्र शासन, शासन निर्णय क्र. राआधो- ४०१९ / प्र.क्र. ३१/१६-अ दि.१२.०२.२०१९. The candidates who desire to avail benefit of reservation for Economically Weaker Section should submit Economically Weaker Section Eligibility Certificate and Domicile Certificate of Maharashtra State valid as on closing date of receipt of application issued by the appropriate Authority of Government of Maharashtra
- 4. Candidate belonging to Schedule Caste & Scheduled Tribes are exempted from submission of Non-Creamy Layer Certificate as applicable.
- 5. Candidate's claiming Reservation benefit has to submit Caste Certificate & Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with application. Candidate unable to produce Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with application, if selected, will be appointed temporarily. (Refer G.R.No. BCC/2011/ PR.1064/16-B dated 12/12/2011).
- 6. Backward Class candidate has to produce valid Domicile Certificate issued by the Competent Authority of Govt. of Maharashtra at the time of document submission along with application form.
- 7. Candidates belonging to reserved category have to submit Caste Validity Certificate at the time of Appointment. However, the candidates who does not have caste validity certificate, has to submit all necessary documents required for Caste Scrutiny Committee for verification of caste claim before joining the duty as applicable.
- 8. Once the caste is notified in the application form, it cannot be changed at any stage later on.
- 9. The Backward Class candidates who apply against open category will <u>not</u> be permitted to change the option once exercised at any stage later on.
- 10. Those reserved category candidates who have applied as Open category & compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.

However, if any such departmental reserved category candidate who has entered in MSEB / MAHAGENCO service by taking the benefit of reservation earlier, he/she will have to submit the Caste Certificate & Caste Validity Certificate from Competent Authority before appointment, if selected even though he/she may be applying under Open category against this advertisement as applicable.

- 11. Reservation for EWS candidates is subject to various Writ Petitions pending before Hon' courts or any other Competent Authority and the necessary Directions given by State Government based on such judgements.
- 12. The candidates will have to bring all original documents / certificates for verification, if shortlisted / selected for personal interview, failure to produce the same may lead to become disqualified.

#### Conditions Applicable to candidates under Horizontal reservation

Post Code	Name of The Post	Pay Group	Post Reserved	Nature of Disability
TECH01	Executive Engineer	I	09	a) D, HH b) OA, OL, OAL, LC, Dw, AAV
TECH02	Additional Executive Engineer	I		a) D, HH b) OA, OL, OAL, LC, Dw, AAV
TECH03	Deputy Executive Engineer	II	04	a) D, HH b) OA, OL, OAL, LC, Dw, AAV

1. Horizontal Reservation for Person with Disability (PH):

#### Abbreviations:

D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, OAL=One Arm & One Leg

LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims

- a) There shall be horizontal Reservation for Person with Disability (4%). Selection of candidate shall be made as per G.R. No. दिव्यांग २०१८/ प्र.क्र. ११४/ १६- अ दि. २९.०५.२०१९ from eligible Person with Disabilities candidates & as per State Government directives.
- b) Persons suffering from not less than 40% of relevant disability mentioned above, as certified by Competent Authority shall alone be eligible for the benefit of reservation for Persons with disability.
- 2. The Horizontal Reservation will be based on GoM G.R. No. SRV1012/C.N.16/12/16-A dtd 13.08.2014 & GoM Revised G.R Sankirna- 1118/ C.No.39/16-adtd 19.12.2018.
- 3. There shall be horizontal Reservation for Woman (30%) as per शासन निर्णय क्र. ८२/२००१/ मासेआ-२०००/ प्रक्र ४१५/का-२ दि. २५.०५.२००१. If, any reserved category (BC) Woman Candidate / Open Women candidate has applied against Open Category under Woman reservation, then the candidate must have current year Non Creamy Layer Certificate & Domicile Certificate of Govt. of Maharashtra as per the format published in शासन निर्णय क्र. ८२/२००१/ मासेआ-२०००/ प्रक्र ४१५/का-२ दि. २५.०५.२००१, valid as on or before last date of application, issued by Competent Authority of Govt. of Maharashtra along with the application form.
- 4. There shall be horizontal Reservation for Meritorious Sports Person (5%) as per शासन निर्णय क्र. राक्रीधो/२००२ /प्र.क्र.६८/क्रीयुसे-२ दि. ०१.०७.२०१६ read with शासन निर्णय क्र. राक्रीधो/२००२ /प्र.क्र.६८/क्रीयुसे-२, दि. ११.०३.२०१९. For Pay Group I, Maharshtra state candidates are required to represent India at International level and should have won Gold, Silver or Bronze medal or placed at First, Second or Third position. For Pay Group II, Maharshtra state candidates are required to represent Maharashtra State at National level and should have won Gold, Silver or Bronze medal or placed at First, Second or placed at First, Second or Third position.

- 5. As per शासन निर्णय क्र. राक्रीधो/२००२ /प्र.क्र.६८/क्रीयुसे-२, दि. ११.०३.२०१९ the Meritorious Sports Person candidates the Candidate must duly verify his/her Sports Certificate from the Concerned Sports Authority as mentioned in above Govt Resolution.
- 6. Candidates having multiple valid Sports certificate should mention all the details in the Online application form & atleast must submit the same to concerned Dy. Director, Sports for its verification or produce verification during document submission process.
- 7. 02 posts are reserved under Class I posts (i.e. Executive Engineer & Addl. Executive Engineer) & 01 post is reserved under Class II post (i.e Dy. Executive Engineer) under Orphan Reservation.

The Orphan candidate must invariably possess Orphan certificate from concerned Authority as mentioned in GoM G.R. No. Anath – 2018 / Pra. Kra. 182/ Ka- 03 dtd 23.08.2021.

- 8. The above Horizontal Reservations shall be subject to the directives of Govt. of Maharashtra issued from time to time.
- 9. The candidates claiming Horizontal Reservation has to submit relevant documents in the prescribed form as prescribed by the Govt. of Maharashtra from time to time.

Post Code	Name of the Post	Fee for Open category candidates	Fee for Reserved Category Candidates
01	02	03	04
TECH01	EXECUTIVE ENGINEER	800 + GST	600 + GST
TECH02	ADDITIONAL EXECUTIVE ENGINEER	800 + GST	600 + GST
TECH03	DEPUTY EXECUTIVE ENGINEER	800 + GST	600 + GST

#### Fees Applicable

#### Note:-

- 1. Candidate applying under "Persons with disability" quota need not pay the Fees.
- 2. Candidates applying for open category / **applying against Open** category will have to pay the fees as mentioned in column 03 above.
- 3. In case candidate pays less fees than the applicable fees, he/she shall be held not eligible.

#### How to Apply

1. Candidates are required to have a valid personal email ID / Mobile no. It should be kept active during this recruitment process. Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.

In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.

If message or email regarding Recruitment process is **NOT** received by candidates due to any reason, MAHAGENCO is **NOT** responsible in such cases.

- 2. Candidates applying for the above posts are required to apply only Online by clicking on the Link given at the end of this Advertisement. Except online application, no other means / mode of application will be accepted.
- 3. The name of the candidate, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets. Any change/ alteration found may disqualify the candidature.
- 4. The departmental candidates of MSPGCL have to submit post wise experience certificate of MSEB/MSPGCL duly signed by the authority of MSPGCL not below the rank of Executive Engineer.

- 5. Candidates applying under reserved category has to submit Caste certificate, Caste validity, current year Non creamy Layer certificate valid as on last date of submission of application form, etc., as applicable.
- 6. Further, the link to "detailed online application" process is given at the last page for the information of the candidates.

#### Note:

- 1. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will **not** be considered as valid.
- 2. Female candidates who have changed first / middle / last name post marriage must take special note of this. Candidates have to submit the copy of marriage certificate and / or Gazette certificate of name changed at the time exam/ Document submission stage for verification.
- 3. In case of name change, candidates have to bring the original documents (Marriage Certificate/ Gazette Certificate/ Affidavit of name change) at the time of exam for verification and later during document submission process."

#### **Important Conditions about Selection Process**

- 1. The Recruitment process will be tentatively conducted in the month of November-2022.
- 2. The candidates who are apparently eligible as per age and educational criteria shall be called for Assessment Centre Test/ Online Test (i.e. In-Basket Exercise, Group Discussion, Case Discussion and Presentation Skill) without verifying their other eligibility criteria.
- 3. Candidate will have to appear for Assessment Centre Test (In basket Exercise :-Group Discussion, Problem Solving and Case Studies)/ Personal Interview at Examination Centre at his / her own cost & risk and MAHAGENCO will not reimburse the travelling expenses nor will be responsible for any injury or losses, etc. of any nature.
- 4. If the number of applicants are large; then a suitable criteria will be fixed to short list the applicants as per the decision of the Company.
- 5. For Post Code **TECH01** the candidates will have to appear for Assessment Centre Test (In basket Exercise, Group Discussion, Problem Solving and Case Studies) followed by Personal Interview.
- 6. For Post Code **TECH02 & TECH03**, the candidates will have to appear for Online test followed by Personal Interview.
- 7. For Post Code **TECH02 & TECH03**, If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session are required if the nodes capacity is less or some technical disruption takes place at any center or for any candidate.
- 8. For Post Code TECH02 & TECH03, MSPGCL would be analyzing the responses (answers) of individual candidates with those of other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted by the Company in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, the company reserves right to cancel the candidature of the concerned candidates and the result of such candidates (disqualified) will be withheld.

- 9. Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead of disqualification of the candidate from the selection process and he/she will not be allowed to appear in any recruitment process of MSPGCL in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect.
- 10. Process for Arriving at Scores for the post code TECH02 & TECH03

The Scores of Online Examination are obtained by adopting the following procedure:

- (i) Number of questions answered correctly by a candidate in each objective test is considered for arriving at the Corrected Score.
- (ii) The Corrected Scores so obtained by a candidate are made equivalent to take care of the minor difference in difficulty level, if any, in each of the objective tests held in different sessions to arrive at the Equated Scores\*
- \* Scores obtained by candidates on any test are equated to the base form by considering the distribution of scores of all the forms.
- (iii) Testwise scores and scores on total is reported with decimal point upto two digits.

Note: Cutoffs are applied in two stages:

- i. on scores in individual tests
- ii. on Total Score
- 11. Select list will be prepared taking into consideration performance in the Assessment Centre Test (In basket Exercise:-Group Discussion, Problem Solving and Case Studies), Online Test & Personal Interview whichever is applicable.
- 12. The Backward Category candidate must secure at least 20% marks out of total marks & Open category candidates must secure at least 30% of marks out of total marks to consider for selection process.
- 13. The list of candidates selected for the posts advertised will be published on the Company's website i.e. <u>www.mahagenco.in</u> from time to time.
- 14. The documents pertaining to the recruitment process will be held in records for 03 months after publishing the select list.
- 15. The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to Selection process / Personal Interview.
- 16. The Select list will be operative for 1 year after declaration of result.
- 11. Canvassing in any form will disqualify the candidate.

#### **GENERAL CONDITIONS**

- 1. Candidate must be an Indian Citizen.
- 2. This Advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of small family) Rules, 2005, prescribing declaration of the small family as one of the essential conditions of eligibility.
- 3. Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Personal Interview. The candidate will be shortlisted commensurate with the number of post and prevailing regulations of the company.

4. Failing to submit necessary documents along with application form, the candidate will be disqualified.

#### 5. The candidate must produce following Certificate showing knowledge of Marathi:

Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language as one of subject.

<u>OR</u>

Certificate stating that the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliated to recognized University and countersigned by Principal of the said College / Institute.

#### (Proforma enclosed)

Knowledge of Marathi is desirable. The candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.

- 6. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the application form are correct in all respect.
- 7. It is responsibility of the candidate to submit all the required documents/ certificates for proving his/her eligibility at the time of Online Exam/document submission /Interview whichever is applicable.
- 8. It shall be sole responsibility of the candidate to prove his/her eligibility with respect to qualification, total experience, Specific experience, etc. as required for the post applied. In case the applicant failed to do so, his / her candidature/ appointment will be liable to be cancelled at any stage of recruitment, if appointed, shall be liable for dismissal from the Company's service.
- 9. If departmental candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he / she will be disqualified from the recruitment process and disciplinary action will be initiated as per the rules of the company. Also, if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 10. Appointment order of the selected Departmental candidates will be issued by the concerned establishment section after verification of disciplinary actions and vigilance enquiries in process / contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.
- 11. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
- 12. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 13. Any request for change of address and enclosing supporting documents later on will not be entertained.
- 14. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date 11.10.2022 should be mentioned.

- 15. If selected candidates is working in **Govt. / Semi-Govt. undertaking,** he will have to produce "No Objection Certificate" from his Employer before joining.
- 16. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
- 17. Candidates are requested to retain a copy of dully filled application form & other testimonials with them.
- 18. Incomplete applications and those not supported by self attested copies of certificates, Demand Draft are liable to be summarily rejected.
- 19. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 20. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
- 21. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
- 22. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- **Note:** Copies of Testimonials in support of age, caste, qualifications, experience etc. may be furnished, wherever necessary.

#### Important Dates:

Website Link Open for Online Application	From : 12.09.2022
Last date of Online Application /Last	Date: 11.10.2022
date of Online Payment using Net	
Banking / Debit / Credit Card	

# **Click here for Online application**

Click here for Online application for candidate (except Dept candidates) availing age relaxation as GoM G.R. dtd 17.12.2021 (Note: Candidates who are not covered in above GR if applied, their candidature will not be considered further and their application fee will not be refunded)

# Click here to download "Detailed Online application process".

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# Check List:-

(a)	Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth	Y/N
(b)	Degree/Provisional Degree in support of educational qualifications	Y/N
(c)	Certificate of experience	Y/N
(d)	Caste Certificate	Y/N
(e)	Caste validity certificate from Competent	Y/N
	Authority of Govt. of Maharashtra	
(f)	Non-Creamy layer certificate for VJ-A/ NT-B/ NT-C/ NT-D/ SBC/ OBC/	Y/N
	Prescribed Income Certificate for EWS	
(g)	Domicile certificate of Maharashtra State for Reserved category candidates	Y/N
(h)	Certificate related to Horizontal Reservation	Y/N
(j)	Marathi Proforma Certificate	Y/N

# PROFORMA: Certificate for Knowledge of Marathi Language

This is to certify that Shri./Smt./Kum			
Place:	Name & Signature of Professor of Marathi Langu College / Institute	age	
Date:	Name & Signature of Principal of College / Institu	ute.	
Office Seal:	Full Office Address:		
	Contact No.(STD Code No.) :		
	Telephone No.:		