



# NLC INDIA LIMITED

('Navratna' - Government of India Enterprise)

RECRUITMENT CELL / HR DEPARTMENT / CORPORATE OFFICE  
Block-1, Nevveli-607 801, Cuddalore District, Tamil Nadu

Advt.No:07/2022

NLC India Limited (NLCIL), a premier 'NAVRATNA' Public Sector Enterprise with an Annual Turnover (Consolidated) of INR. 11,947.94crores (FY. 2021-22) is spreading its wings in the frontiers of Mining (Lignite & Coal), Thermal Power generation and Renewable energy. The Corporate Plan of the Company has many ambitious expansion schemes for massive capacity augmentation in the years to come. To add to its strength and fuel its growth, the Company is looking for talents in various disciplines for its units, offices and facilities located in Neyveli (Tamil Nadu), Barsingsar (Rajasthan), Talabira (Odisha), South Pachwara (Jharkhand) and other locations of Solar / Wind Power Projects / Sites in Tamil Nadu, Andaman & Assam including its Subsidiaries and Joint Ventures at Tuticorin (NTPL), Tamil Nadu & Ghatampur (NUPPL), Uttar Pradesh.

## 1.0 POST, GRADE, NUMBER OF VACANCIES & RESERVATION, EDUCATIONAL QUALIFICATION & EXPERIENCE REQUIREMENTS:

Mechanical (Thermal)				
S. No	Post / Grade	No of Vacancies and Reservation	Minimum Educational Qualification	Length & Area of Post Qualification Work Experience #
(a)	(b)	(c)	(d)	(e)
1	Executive Engineer (Mechanical) - (E4 Grade)	51 (UR-20, OBC-13, SC-09, ST-04, EWS-05)  01 HH (D, HH) 01 OH (OA, OL, Dw, AAV) 01 SLD, MI / Multiple disability involving (b) to (d) below b) D, HH c) OA, OL, Dw, AAV d) SLD, MI	Full time or Part-time Bachelor Degree in Mechanical / Mechanical & Production / Industrial and Production Engineering / Production Engineering.	Length of Post qualification experience: EE (E-4 Grade) - 05 Years  Area of Post Qualification Experience: In area of Power Station Engineering / Construction / Erection / Commissioning / Operation / Maintenance in Coal or Lignite based Thermal Power Station with Units of 200 MW Capacity & Above.  <i>Preferable:</i> <i>Experience in above area in Coal / Lignite based Thermal Power Station with Unit capacity of 500 MW or above preferably with experience in Super Critical units hands on Desk Operations.</i>
Mechanical (Mines)				
(a)	(b)	(c)	(d)	(e)
2	Executive Engineer (Mechanical) - (E4 Grade)	45 (UR-19, OBC-12, SC-07, ST-03, EWS-04)	Full time or Part-time Bachelor Degree in Mechanical / Mechanical & Production / Industrial and Production Engineering / Production Engineering	Length of Post qualification experience: EE (E-4 Grade) - 05 Years  Area of Post qualification experience: Post qualification experience in Open Cast Mine with an excavation capacity of not less than 2.5Mm <sup>3</sup> (Million Cubic Meter) and having exposure in maintenance of Heavy Earth Moving Machinery like cranes, dozers, dumpers, excavators, wheel loaders etc./Underground Mine in which the aggregate horse power of all the machinery used exceeds 1500 HP  <i>Preferable:</i> <i>Knowledge in SAP and other computer applications.</i>
Electrical (Thermal)				
(a)	(b)	(c)	(d)	(e)
3	Executive Engineer (Electrical) - (E4 Grade)	22 (UR-09, OBC-06, SC-03, ST-02, EWS-02)  01 HH (D, HH) 01 OH (OA, OL, BL, OAL, CP, LC, Dw, AAV)	Full time or Part-time Bachelor Degree in Electrical / Electrical & Electronics / Power Engineering / Electrical, Instrumentation & Control / Power Systems Engineering / Power Systems & High Voltage Engineering / Electronics & Power / Power Electronics / Power Plant Engineering / Energy Engineering.	Length of Post qualification experience: EE (E-4 Grade) - 05 Years  Area of Post Qualification Experience: In area of Power Station Engineering / Construction / Erection / Commissioning / Operation / Maintenance of Electrical Equipments / Systems in Coal or Lignite based Thermal Power Station with Units of 200 MW Capacity & Above.  <i>Preferable:</i> <i>Experience in above area in Coal / Lignite based Thermal Power Station with Unit capacity of 500 MW or above preferably with experience in Super Critical units hands on Desk Operations.</i>

Electrical (Mines)				
(a)	(b)	(c)	(d)	(e)
4	Executive Engineer (Electrical) - (E4 Grade)	23 (UR-10, OBC-06, SC-04, ST-01, EWS-02)	Full time or Part-time Bachelor Degree in Electrical / Electrical & Electronics / Power Engineering / Electrical, Instrumentation & Control / Power Systems Engineering / Power Systems & High Voltage Engineering / Electronics & Power / Power Electronics / Power Plant Engineering / Energy Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) - 05 Years</p> <p>Area of Post qualification experience: Post qualification experience in Open Cast Mine with an excavation capacity of not less than 2.5Mm<sup>3</sup>(Million Cubic Meter)/Underground Mine and having exposure in planning, erection, commission / operation / maintenance of HT and LT Supply cables/Switch gears/PLC panels, Drives, Motors/HT/LT panel.</p> <p><i>Preferable:</i> <i>Knowledge in SAP and other computer applications.</i></p>
Electrical (Renewable Energy)				
(a)	(b)	(c)	(d)	(e)
5	Executive Engineer (Electrical) - (E4 Grade)	05 (UR-01, OBC-01, SC-01, ST-01, EWS-01)	Full time or Part-time Bachelor Degree in Electrical / Electrical & Electronics / Power Engineering / Electrical, Instrumentation & Control / Power Systems Engineering / Power Systems & High Voltage Engineering / Electronics & Power / Power Electronics / Power Plant Engineering / Energy Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) - 05 Years</p> <p>Area of Post Qualification Experience: Out of total experience, the candidate should have at least 3 Years of experience in the field of either Construction or Installation or commissioning of Solar Power Project of at least 10MW capacity.</p> <p><i>The place of posting shall be as below:</i> <i>02 Posts- Place of posting shall be for the projects anywhere in India and likely to be posted in Assam State.</i> <i>03 Posts-Place of posting shall be for the projects anywhere in India.</i></p>
Civil (Thermal)				
(a)	(b)	(c)	(d)	(e)
6	Executive Engineer (Civil) - (E4 Grade)	01 (ST-01)	Full time or Part-time Bachelor Degree in Civil / Civil & Structural Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) - 05 Years</p> <p>Area of Post Qualification Experience: In area of Civil Works in Construction / Erection in Coal or Lignite Thermal Power Station with Units of 200 MW Capacity &amp; Above.</p> <p><i>Preferable:</i> <i>Experience in above area in Coal / Lignite Thermal Power Station with Unit capacity of 500 MW or above including Super Critical Boilers is preferable.</i></p> <p><i>Additionally, experience in refractories / sewage treatment &amp; ancillary services maintenance in TPS is preferable.</i></p>
Civil (Mines)				
(a)	(b)	(c)	(d)	(e)
7	Executive Engineer (Civil) - (E4 Grade)	02 (UR-02)	Full time or Part-time Bachelor Degree in Civil / Civil & Structural Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) - 05 Years</p> <p>Area of Post qualification experience: Post qualification experience in civil works like construction and maintenance of buildings/yards/retaining walls / roads / water supply &amp; sewage systems (or) Post qualification experience in civil works like construction and maintenance of Mine drains/buildings/roads/culverts/reclamation/afforestation and environmental activities in Open Cast Mine having excavation capacity of not less than 2.5Mm<sup>3</sup>(Million Cubic meter) /Underground Mine.</p> <p><i>Preferable:</i> <i>Knowledge in SAP, computer aided design/3D modeling tools, conventional mining equipment and experience in crisis management is preferable.</i></p>

Civil (Renewable Energy)				
(a)	(b)	(c)	(d)	(e)
8	Executive Engineer (Civil) – (E4 Grade)	09 (UR-03, OBC-02, SC-02, ST-01, EWS-01)	Full time or Part-time Bachelor Degree in Civil / Civil & Structural Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) – 05 Years.</p> <p>Area of Post Qualification Experience: Out of total experience, the candidate should have at least 3 Years of experience in the field of either Construction or Installation or commissioning of a Solar Power Project of at least 10MW capacity / Hydro Power Project of at least 10MW capacity.</p> <p><i>The place of posting shall be as below:</i> 06 Posts- Place of posting shall be for the projects anywhere in India and likely to be posted in Assam State. 03 Posts-Place of posting shall be for the projects anywhere in India.</p>

Scientific (Thermal)				
(a)	(b)	(c)	(d)	(e)
9	Manager (Scientific) – (E4 Grade)	07 (UR-05, OBC-01, SC-01)	Full time or Part-time M.Sc. in Chemistry / Analytical Chemistry / Organic Chemistry / Inorganic Chemistry /Physical Chemistry.	<p>Length of Post qualification experience: Manager (E-4 Grade) – 12 Years</p> <p>Area of Post qualification experience: In area of R &amp; D Experience / Analytical Experience in Chemistry in Fuel Laboratory / Water Laboratory / Water chemistry and water treatment of Thermal Power Plant, Fuel Sampling, Lube Oil Analysis.</p> <p>Preference shall be given to candidates with experience in once through / supercritical boiler chemistry operations, experience in oxygenated water treatment and experience in desalination plant operations.</p> <p><i>Preferable:</i> <i>Experience in research / Laboratory / Industry / related to Fuels / Lignite / Coal with as evidenced by patents / publications in reputed journals.</i> <i>Experience in Analysis of Coal / Lignite and other fuels using related advanced analytical / R&amp;D Equipments.</i></p>

Geology (Mines)				
(a)	(b)	(c)	(d)	(e)
10	Manager (Geology) – (E4 Grade)	06 (UR-05, OBC-01)	Full time or Part-time M.Tech. / M.Sc. in Geology from a recognised University/ Institute.	<p>Length of Post qualification experience: Manager (E-4 Grade) – 05 Years</p> <p>Area of Post Qualification Experience: Post qualification experience in Open Cast/Underground/Coal or Lignite or Metalliferous Mine in Geological Exploration/Quality control/Geo Hydrology/Ground Water modelling studies.</p>

Environmental Engineering (Mines)				
(a)	(b)	(c)	(d)	(e)
11	Executive Engineer (Environmental Engg.)–(E4 Grade)	05 (UR-03, OBC-02)	Full time or Part-time Bachelor Degree in Environmental Engineering (or) Bachelor Degree in Energy & Environmental Engineering (or) Any Engineering Degree with PG Degree / Diploma in Environmental Engineering / Environmental Science & Technology from a recognised University /Institute	<p>Length of Post qualification experience: EE (E-4 Grade) – 05 Years</p> <p>Area of Post qualification experience: Experience in any Open Cast Mine having excavation capacity of not less than 2.5 Mm<sup>3</sup>(Million Cubic Meter) / Underground Mine or State/Central Pollution Control Board/Consultancy and looking after environmental aspects/ EIA Reporting and drafting, Handling Statutory/Non-Statutory Compliances, Prepare, review &amp; update environmental investigation reports / knowledge of current Environmental rules &amp; regulation of MoC, MoEFCC &amp; its compliances.</p>

Industrial Engineering				
(a)	(b)	(c)	(d)	(e)
12	Executive Engineer (Industrial Engineering) - (E4 Grade)	02 (UR-02)	Full Time / Part-Time Bachelor Degree in Industrial Engineering.	<p>Length of Post qualification experience: Manager (E-4 Grade) – 05 Years.</p> <p>Area of Post qualification experience: Out of total experience, the candidate should have at least 3 Years of experience in Industrial Engineering Department of a large infrastructure Company having an annual Turn-over of more than Rs.1000Cr.</p>
Chemical (Mines)				
(a)	(b)	(c)	(d)	(e)
13	Executive Engineer (Chemical) – (E4 Grade)	02 (UR-02)	Full time / Part-time Bachelor Degree in Chemical Engineering.	<p>Length of Post qualification experience: EE (E-4 Grade) – 05 Years.</p> <p>Area of Post qualification experience: Experience in gas separation technologies used in coal gasification/Petroleum Refinery (or) Hands-on experience with Carbon reduction technologies/Liquefied Natural Gas (LNG) (or) Hands-on experience with the start-up and troubleshooting of industrial plants/pilot plant or research engineering/developing preliminary P&amp;IDs (piping and instrumentation diagram) and PFDs (process flow diagram)</p> <p><i>Preferable:</i> Experience in developing practical new processes or technologies from concept into a working technology to pilot plant to installation and commissioning / Experience in operation in petrochemical plant/refinery / fertilizer plant / Experience in gas separation technologies used in coal gasification.</p>
(a)	(b)	(c)	(d)	(e)
14	Manager (HR)	14 (UR-06, OBC-04, SC-02, ST-01, EWS-01)	(a) Degree in any Discipline and (b) Post Graduate Degree in Social Work / Business Administration / Business Management with Specialization in personnel Management / Industrial Relation / Labour Welfare (or) Post Graduate Degree / Diploma of minimum two year's duration in personnel Management / Industrial Relation / HRM / Labour Welfare / Labour Management / Labour Administration / Labour Studies.	Length of Post qualification experience: Manager (E-4 Grade) – 05 Years.
		01 VH (B, LV)		
15	Dy. Manager (HR) – (E3 Grade)	20 (UR-08, OBC-05, SC-04, ST-02, EWS-01)	<p>Additional qualification of Degree in Law is desirable.</p> <p><i>Note:</i></p> <ol style="list-style-type: none"> <li>Candidates not possessing Graduation / Degree need not apply.</li> <li>Post Graduate Degree / Diploma should have been completed after obtaining a degree in any discipline.</li> <li>Candidates whose PG Degree / Diploma Certificate does not indicate relevant specialization are required to produce any proof from the University / Institution in which studied, indicating the specialization in clear terms (or) Marks / Score Card in proof of having studied minimum of two subjects in Human Resource, (i.e.) in Personnel Management / Human Resource Management / Industrial Relations / Labour Welfare / Labour Management / Labour Administration / Labour Studies in the Final Year in case of non-semester pattern / in last two semesters in case of semester pattern.</li> </ol>	<p>Dy. Manager (E-3 Grade) – 01 Year.</p> <p>Area of Post qualification experience: Post-qualification experience in the areas of Human Resource / Personnel Management/ Industrial Relations / Labour Welfare.</p>
		01 VH (B, LV)		

(a)	(b)	(c)	(d)	(e)
16	Manager (Public Relations) - (E4 Grade)	06 (UR-05, OBC-01)	a) Degree in any discipline and b) Post Graduate Degree / Diploma of minimum two years duration in Public Relations / Mass Communication / Journalism	Length of Post qualification experience: Manager (E-4 Grade) - 05 Years. Area of Post qualification experience: Post qualification experience in public relations in the areas of Corporate communication / Mass Communication / Social-Media / Press & Media Release / Publication of Journals / Media Relations / Guest Relations / Stake Holder Relations / Brand building/ Visual Communication.
17	Manager (Legal) - (E4 Grade)	06 (UR-04, OBC-01, SC-01)	(a) Bachelor of Law Degree (3-Years or 5-years) from a recognized university. (b) Should have enrolled as an Advocate with any State Bar Council in India.	Length of Post qualification experience: Manager (E-4 Grade) - 05 Years, Area of Post qualification experience: (a) Post qualification experience as practicing advocate from the date of enrolment in handling matters relating to Labour & Service, Commercial Contracts, Taxation, Revenue matters, Land Acquisition, Arbitration and other civil laws, Drafting of Deeds, Conveyance pleadings, Legal scrutiny of title deeds and other security documents (Or) (b) Post qualification experience in Legal Departments of State / Central PSUs / Nationalized Banks / Government or Listed companies. Candidates having combined experience for the stipulated period both (a) & (b) above will also be considered, subject to satisfying the other eligible criteria.

ABBREVIATIONS: B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, ASD= Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities

**Note - 1**

# Documentary proof in support of the candidates' experience, in the required "Area & Length of post qualification work experience" as prescribed at (e) above have to be uploaded online to establish their eligibility for the post.

**Note - 2**

Reservation of Vacancies to PwBDs is horizontal reservation, as per Govt. of India directives

**Note - 3**

- Any other qualifications, which are regarded / classified as equivalent or having combination of branches other than the notified one will not be considered.
- All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- Candidates who possess the notified eligibility criteria are only eligible to apply.

**2.0 REQUIREMENTS IN ADDITION TO LENGTH OF POST QUALIFICATION EXPERIENCE AS PRESCRIBED AT PARA 1.0 ABOVE**

- Candidates working in Central Public Sector Enterprises / State Public Sector Enterprises / Central Government / State Governments / Public Sector Banks should possess minimum two years' experience in the immediate lower scale of pay or equivalent lower scale, out of the total length of post qualification experience required for the particular post(s) except for the post of Dy. Manager (HR) -E-3 grade, wherein candidates should possess minimum one-year experience in the immediate lower scale of pay.
- For Candidates among the employees of NLCIL, the requirement of experience in the immediate lower scale is 'One Year' in the immediate lower Scale of pay for all the above posts.
- Candidates in the same / equivalent scale of pay pertaining to the notified post or in the higher scale of pay may also be considered. In that case, minimum 02 years' experience in the immediate lower scale of pay is not required.
- Candidates from Private Sector at the time of making application, as well as on the date of interview / selection, must be drawing a CTC of not less than 50% of CTC of E-3 Grade (for E-3 post) and not less than 50% of CTC of E-4 Grade (for E-4 posts).
- The experience in academic field as a faculty for under Graduate / Post-Graduate courses in an accredited (Registered / Recognized) College / Institute teaching relevant subjects in the disciplines of Human Resource shall also be considered as post qualification experience for the posts of Deputy Manager / HR (E-3 Grade) and Manager / HR (E-4 Grade). Teaching experience will not be considered as Post Qualification experience for any other posts.

**3.0 CRUCIAL DATE:**

Crucial date for claim of SC/ ST/ OBC (NCL)/ EWS status for upper age limit, fee concession, reservation etc., where not specified otherwise, will be the first of the month in which the notification is issued (i.e. 01/08/2022).

**4.0 AGE LIMIT:**

S. No.	Grade	Upper Age Limit, in years. (As on 01/08/2022)			
		UR / EWS	OBC	SC	ST
1	E-4	36	39	41	41
2	E-3	32	35	37	37

- Age Relaxation for OBC (Non-Creamy layer)/SC/ST / PwBD (Degree of Disability 40% & above)/Ex-Servicemen candidates will be as per Government of India guidelines and the same will be extended only if valid OBC (NCL) / SC / ST / Disability / Discharge Certificates are uploaded at the time of registration of application.
- Wherever there is no reservation for OBC(NCL)/SC/ST categories in a particular post, candidates belonging to OBC(NCL)/SC/ST categories applying against unreserved vacancies shall be considered under general standard of merit and no relaxation in age will be extended.
- Upper age limit is relaxable by 10 years for Persons with Bench Mark Disabilities as per Govt. of India guidelines. (in addition to relaxation entitled to OBC(NCL)/SC/ST categories wherever applicable)
- Relaxation for Ex-Servicemen (ESM) category candidates is as per extant Govt. of India guidelines.
- Upper age limit indicated above does not apply to employees currently on the rolls of NLCIL or its Subsidiary companies /Joint ventures. However, they should have minimum 02 years of remaining service as on crucial date.
- However, in all the cases of relaxation, maximum age limit is 58 years as on crucial date.

#### 5.0 PAY SCALES, CTC & IMMEDIATE LOWER SCALES:

S. No.	Grade	Pay Scale	CTC per annum (in INR. Approx.) #	Lower Grade / Scale of Pay for Candidates from Govt. / PSUs:
1	E-4	70000 – 200000	17.40 Lakhs	IDA: Rs. 24,900 – 50,500 (2007) Rs. 60,000 – 1,80,000 (2017)
2	E-3	60000 – 180000	14.92 Lakhs	IDA: Rs. 20,600–46,500 (2007), Rs.50,000 – 1,60,000 (2017)

# In Addition to the CTC mentioned above, Performance Related Pay (Annually), free Medical treatment for self & dependents and Group Insurance, as per rules will be provided. Eligible type of residential accommodation (unfurnished) will be provided at standard rent in Company Townships subject to availability.

#### 6.0 PROBATION: -

Selected candidates on appointment will be on probation for a period of one year from the date of joining the post notified above.

#### 7.0 PLACE OF POSTING

Selected candidates are liable to be posted to any Unit/Area/Place under the control of NLC India Limited or any Joint Venture / Associate / Subsidiary company of NLC India Limited located in different States / Union Territories of India.

#### 8.0 RESERVATION & RELAXATION:

- 8.1 Reservation and relaxations for SC/ST/OBC (Non-Creamy Layer)/ EWS / PwBD (degree of disability 40% & above) & Ex-servicemen candidates will be as per Government of India guidelines. The reservation for PwBD is on horizontal basis.
- 8.2 SC/ST/PwBD/Ex-servicemen Candidates are exempted from payment of application fee. However, they have to pay a non- refundable amount of INR.354/- (inclusive of 18% GST) towards processing fee.
- 8.3 The Upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer), 10 Years for Persons with Benchmark Disabilities (degree of disability 40% and above) [13 years for PwBD-OBC & 15 years for PwBD-SC/ST] as per Govt. of India guidelines. For Ex-Servicemen as per extant Govt. of India guidelines. However, in all the cases of relaxation, maximum age limit is 58 years as on crucial date.
- 8.4 Candidates claim to belong to EWS / OBC (NCL) / SC/ST / PwBD/ Ex-Servicemen category should necessarily upload valid EWS / OBC (NCL) / SC/ST / Disability Certificate / Discharge Certificate, as the case may be, issued by the Competent Authority. Certificate formats can be downloaded from "Forms" tab in Careers Page of NLCIL website [www.nlcindia.in](http://www.nlcindia.in).
- 8.5 Candidates belonging to OBC (NCL)/ SC/ST/EWS categories should meet the eligibility norms notified for UR category for consideration against unreserved (UR) vacancies. In other words, OBC (NCL)/SC/ST/EWS candidates applying against unreserved posts shall be considered under general standard of merit and no relaxations (except payment of application fee) shall be available for the candidates.
- 8.6 Candidates belonging to OBC "Creamy Layer" are not entitled to avail any concession otherwise extended to OBC (NCL) category. Such candidates have to indicate their category as UR.
- 8.7 Candidates belonging to OBC (Non Creamy Layer) category should upload valid OBC (NCL) certificate in the prescribed format (applicable for purpose of reservation in appointment to posts under Government of India as contained in DOPT Memo No.36036/2/2013- Estt. (Res.) dated 30-05-2014) obtained from competent authority. However, they should produce valid OBC (NCL) certificate obtained on or after 01.04.2022 from competent authority at the time of document verification prior to Personal Interview, failing which they will not be permitted to attend Interview under OBC (NCL) Category.
- 8.8 Candidates belonging to Economically Weaker Sections (EWS) should upload valid Income & Asset certificate issued by the competent authority as per OM No.36039/1/2019-Estt (Res) dated 31.01.19 of DoPT, Ministry of PPG&P, Govt. of India. However, they should produce valid Income and Asset Certificate for Economically Weaker Sections obtained on or after 01.04.2022 from competent authority at the time of document verification prior to Personal Interview, failing which they will not be permitted to attend Interview under EWS Category.
- 8.9 PwBD candidates should possess valid disability certificate issued by a Competent Authority as prescribed vide The Rights of Persons with Disabilities Act, 2016 (RPWD Act, 2016). Such certificate shall be subject to verification/re-verification as may be decided by the Board/ competent authority.
- 8.10 Category (EWS/SC/ST/OBC (NCL)/PwBD/Ex-servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.
- 8.11 Wherever there is no reservation for Persons with Benchmark Disabilities, PwBD candidates are allowed to apply as General candidates subject to the posts having been identified suitable for such disabilities. The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment have identified the jobs/posts suitable to be held by persons with benchmark disabilities and the physical requirement for all such jobs/posts vide their Gazette Notification Dt.4<sup>th</sup> January 2021. The categories of PwBD candidates who are eligible to apply for the post is given in Annexure-I.

## 9.0 METHOD OF SELECTION:

### 9.1 For Legal Discipline:

- 9.1.1 Selection will be based on Written Test (80 marks) for evaluation of Professional Knowledge, followed by Personal Interview (20 marks).
- 9.1.2 The minimum qualifying marks in Written Test is 50% for UR / EWS and 40% for OBC (NCL)/ SC/PwBD candidates, against the reserved posts. No minimum Qualifying marks in Personal Interview. Relaxation in minimum qualifying marks shall not apply for SC/ST/OBC (NCL) candidates considered under UR category.
- 9.1.3 Candidates who qualify the Written Test will be permitted to attend Personal Interview based on short-listing criteria (1:6).
- 9.1.4 The Final selection shall be in the order of merit based on the total marks scored by the candidates out of 100 marks, (i.e.) sum of marks scored in Written Test and Personal Interview, ensuring due reservation.

### 9.2 For other Disciplines (Except Legal Discipline):

- 9.2.1 Selection will be based on Personal Interview.
- 9.2.2 The minimum qualifying marks in the personal interview shall be 50% of prescribed score for UR / EWS candidates and 40% in the case of SC/ST/OBC (NCL)/PwBD candidates against the reserved posts. Relaxation in minimum qualifying marks shall not apply for SC/ST/OBC (NCL) candidates considered under UR category.
- 9.2.3 The final selection of candidates shall be in the order of merit based on the marks scored by the candidates in the Personal Interview, subject to scoring the minimum qualifying marks prescribed, ensuring due reservation.
- 9.2.4 In case of higher response for any particular post, management reserves the right to conduct Screening Test.

## 10.0 MEDICAL FITNESS: -

Every provisionally selected candidate, prior to being appointed for the post, is required to undergo Pre-Employment Medical examination as per the prescribed health standards of NLCIL by the Company's Medical Officer and subject to being found Medically Fit, prescribed for the post.

## 11.0 GENERAL CONDITIONS:

- 11.1 Only Indian Nationals are eligible to apply.
- 11.2 All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- 11.3 Candidates from State PSEs / Central PSEs / Government / Quasi Government, should produce No Objection Certificate (NOC) at the time of document verification otherwise they will not be permitted to attend interview.
- 11.4 Depending on the response and requirement, NLCIL reserves the right to raise / relax the eligibility conditions.
- 11.5 NLCIL reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased / decreased depending upon organizational requirements.
- 11.6 Candidates are informed that mere submission of applications shall not give them any right to be called for selection.
- 11.7 Candidates called for Personal Interview, are eligible for reimbursement of travelling expenses (A/C 2 Tier Sleeper / I Class Non-A/C in any train / Bus fare) for their travel from the Communication address to the Selection / Interview venue by the shortest route. Reimbursement of travelling expenses shall be made only on production of ticket / proof for travel (Train ticket / Bus ticket / Boarding Pass) and NOC (incase of candidates from State PSEs / Central PSEs / Government / Quasi Government).
- 11.8 Candidates will be called for selection based on Self certified information along with copies of testimonials uploaded by them. They should produce the original documents, in support of their meeting eligibility conditions, at the time of Interview failing which such candidates will not be permitted to appear for the interview and Travelling Allowance will not be reimbursed to them.
- 11.9 Candidates already removed / terminated / deserted their employment from NLCIL will not be considered.
- 11.10 Persons already resigned from NLCIL may also apply, subject to fulfilling the notified eligibility criteria.
- 11.11 A candidate who has availed Voluntary Retirement (VR) from CPSE/PSU/State PSU/Central Govt./State Govt. and having received ex-gratia payment as VR compensation can also apply provided that he/she is prepared to repay/return the VRS compensation to the PSU from where he/she has received such compensation to the extent required as laid down in the VR scheme/relieving letter and other Govt. rules as applicable at the time of VR. If such candidate who has got VR is selected by NLCIL the appointment order would be sent to such person only after getting clearance from the PSU concerned about the repayment of ex-gratia compensation. Further, all instructions/guidelines of Government of India issued in respect of VRS will also apply apart from the above.
- 11.12 NLCIL reserves the right to cancel/ restrict/enlarge/ modify /reopen /alter the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof.
- 11.13 If the SC/ST/OBC (NCL)/ EWS/Disability certificate has been issued in a language other than English/ Hindi, the candidates should submit a self-certified translated copy of the same either in English or Hindi.
- 11.14 Candidature of a registered applicant is liable to be rejected at any stage of recruitment process / Candidate's employment will be terminated / cancelled after recruitment, on or after joining if;
  - 11.14.1 any information / documents submitted by the candidate is found to be false or
  - 11.14.2 suppressed relevant information or
  - 11.14.3 if not found to be in conformity with eligibility criteria mentioned in the advertisement.
- 11.15 Candidates can contact the Helpline No.04142-255135 between 10:00 Hours and 17.00 Hours on all working days i.e., Monday to Saturday or write to [help.recruitment@nclindia.in](mailto:help.recruitment@nclindia.in) Candidates are hereby advised not to contact telephone numbers of any other officials / divisions.

## 12.0 HOW TO APPLY?

- 12.1 Candidates should apply only through online mode in NLC India Limited website [www.nclindia.in](http://www.nclindia.in).

- 12.2 Before registering / applying online, the candidates should ensure that they have mobile number and valid & active personal email ID and keep them active for the entire duration of selection as NLCIL will send all selection related communications only through SMS / email till the selection process is completed.
- 12.3 Candidates have to upload required scanned copies of documents / certificates in prescribed format to establish their eligibility, failing which the application is liable for rejection.
- 12.4 Candidates applying for more than one post should apply and submit separate Registration-cum-Application Form & receipt for fee along with the requisite enclosures for each post(s).
- 12.5 Candidates should submit single application only for any post. In case of multiple applications / registrations for any post, the last registered application shall only be considered.
- 12.6 Candidates should ensure that they have uploaded the required documents before submitting applications, for their benefit, after uploading a document, "View Document" option will be provided in the on-line portal to check.
- 12.7 After payment of required application Fee & uploading required documents / certificates candidates should submit their application through ONLINE, candidates should take a print out of registration cum application form and produce it along with self-attested copies of certificates / documents, at the time of Document / Certificate verification.
- 12.8 Scrutiny of applications for short listing of candidates for Selection will be solely based on documents / certificates uploaded by the candidates at the time of registration / submission of application through ONLINE.
- 12.9 No manual / paper applications will be entertained and candidates are advised not to send any hard copy to this office.
- 12.10 The Online application portal for registration, will be active from 10:00 hours on 25/08/2022 to 17:00 hours on 23/09/2022.

#### 13.0 PAYMENT OF APPLICATION FEE:

- 13.1 Candidates are required to pay a non-refundable amount of INR.854/- [INR 500/-towards Application fee plus INR 354/- (inclusive of 18% GST) towards Processing fee] through ONLINE, using State Bank of India E-Collect facility available at [www.onlinesbi.com](http://www.onlinesbi.com).
- 13.2 Candidates belonging to SC/ST/PwBD& Ex-Servicemen categories are exempted from paying application fee. However, they have to pay a non- refundable amount of INR.354/- (inclusive of 18% GST) towards processing fee.

Category	Application Fees	Processing Fees	Total Fees
UR / EWS / OBC (NCL)candidates	INR 500 / -	INR 354/- [INR 300/- plus INR 54/- (18% GST)]	INR 854/-
SC /ST / PwBD/ Ex-servicemen candidates	Exempted	INR 354/- [INR 300/- plus INR 54/-(18% GST)]	INR 354/-

- 13.3 The application fee mentioned above does not include service charges or any other charges that bank may levy.
- 13.4 The amount paid towards application fee / processing fee will not be refunded in any circumstances.
- 13.5 Detailed instructions for making online payment are available in login page of NLCIL Online Application Portal

#### 14.0 IMPORTANT GUIDELINES FOR UPLOADING DOCUMENTS:

- 14.1 Candidates are requested to ensure that only legible self-attested documents are uploaded. Also they are requested to ensure that the documents that they have uploaded are legible for scrutiny, failing which the application is liable for rejection.
- 14.2 In support of educational qualification / experience / CTC / Immediate lower scale of pay, wherever multiple documents (i.e. Mark sheet or certificates) need to be uploaded, all documents are to be arranged in chronological order in a single pdf. file and to be uploaded. Any attempt to upload multiple pdf. Files will result in over writing and only the last uploaded file will get saved.
- 14.3 No physical mode of submission of application and/or required documents in support of their candidature would be entertained.
- 14.4 Candidates are requested to scan and upload the self-attested copies of following documents / certificates.

Sl. No.	Documents	File type	File size not exceeding
1	High quality recent Passport size Colour photograph (3.5 cm Width × 4.5 cm Height, taken after 01/05/2022 in a professional studio).	JPEG	50 KB
2	Good quality image of candidate's signature (in dark Blue or Black ink)	JPEG	50 KB
3	Proof of Date of Birth (Birth Certificate (or) SSLC / Matriculation Mark Sheet).	PDF or JPG	250 KB
4	Copy of AADHAR Card	PDF or JPG	250 KB
5	Proof for possessing notified Qualifications Provisional Certificate [or] Degree / Post Graduate Degree Certificate(s) in chronological order (Including SSLC / HSC / Diploma certificates)	PDF (kindly refer para 14.2 before uploading)	2.5 MB
6	Consolidated or Semester wise Mark Sheet(s) in chronological order		2.5 MB
7	Proof for enrollment as an Advocate with any State Bar Council in India (For Legal Discipline)	PDF or JPG	250 KB
8	Copy of Experience Certificate(s), from the present / previous employer(s) in support of notified post qualification work experience. (In Chronological order). Candidates have to upload documentary proof in support of their experience in the required "Length & Area of post qualification work experience" as prescribed at para 1.0 (e), to establish their eligibility for the post. Practicing Advocates should produce experience certificate obtained from concerned Court / Bar Association / Senior Counsel in proof of notified length & area of post qualification work experience	PDF (kindly refer para 14.2 before uploading)	2.5 MB
9	Candidates from Private Sector, have to upload documentary proof in support of their last drawn CTC (Copy of latest Pay Slip or Pay Certificate issued by Competent Authority in company's letterhead or Income Tax returns) to establish their eligibility for the post as prescribed at para 5.0.	PDF (kindly refer para 14.2 before uploading)	2.5 MB
10	Copy of latest Pay Slip or Pay certificate.	PDF or JPG	250 KB
11	Proof for having minimum Two years' experience in the immediate Lower Pay Scale for candidates from Central Public Sector Enterprises / State Public Sector Enterprises / Central Government / State Governments / Public Sector Banks.	PDF or JPG	250 KB



Sl. No.	Documents	File type	File size not exceeding
	For the post of Deputy Manager (HR), proof for having minimum one-year experience in the immediate lower scale of pay. One year for internal candidates for all posts.		
12	Copy of Community Certificate in case of candidates belonging to SC/ST/OBC(NCL)/EWS categories.	PDF or JPG	250 KB
13	Copy of Disability Certificate in case of PwBD candidates.	PDF or JPG	250 KB
14	Proof for Ex-Servicemen in case of Ex-Servicemen only	PDF or JPG	250 KB
15	Other documents 'if any' in support of their credentials	PDF or JPF	250 KB

14.5 The list of documents to be uploaded given above is not exhaustive and candidates may upload other documents as the case may be, to clearly establish their eligibility. Failure on the part of candidates to upload all required documents to clearly establish their eligibility along with the online application would lead to rejection of their candidature.

15.0 Information regarding Selection Schedule will be communicated to the shortlisted candidates through NLCIL's website/besides e-mail to their registered e-mail address/ message through SMS to their Registered Mobile Number. The Call Letter for Interview will be uploaded in NLCIL's website and the same need to be downloaded and printed by the candidate concerned.

16.0 Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Chennai and the Courts/Tribunals/Forums (Jurisdiction Courts) at Chennai shall have sole and exclusive jurisdiction.

17.0 It is mandatory that eligible candidates should go through the full text of the advertisement and agree to all the conditions given while applying for the post.

18.0 NLCIL's DECISION FINAL:

The decision of NLCIL's Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

19.0 IMPORTANT DATES:

Opening of On-line registration of application - Date & Time	25/08/2022 at 10:00 hrs
Closing of On-line registration of application - Date & Time	23/09/2022 at 17.00hrs
Last Date for On-line payment of Fees - Date & Time	23/09/2022 at 23:45hrs
Last date for On-line Submission of application for candidates who have already registered and paid Fees within time limit - Date & Time	24/09/2022 at 17.00 Hrs

#### ANNEXURE-I

Name of Post	Category / Disability Identified Suitable for the Post	Name of Post	Category / Disability Identified Suitable for the Post
Executive Engineer / Mechanical	b) D, HH c) OA, OL, Dw, AAV d) SLD, MI e) MD involving (b) to (d) above	Executive Engineer / Industrial Engineering	b) D, HH c) OA, OL, BL, OAL, Dw, AAV d) SLD, MI e) MD involving (b) to (d) above
Executive Engineer / Electrical	b) D, HH c) OA, OL, BL, OAL, CP, LC, Dw, AAV d) SLD, MI e) MD involving(b) to (d) above	Executive Engineer / Chemical	b) HH c) OA, OL, CP, Dw, AAV d) SLD, MI e) MD involving (b) to (d) above
Executive Engineer / Civil	b) D, HH c) OA, OL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (b) to (d) above	Manager / HR & Deputy Manager / HR	a) B, LV b) D, HH c) OA, OL, BL, OAL, BA, CP, LC, Dw, AAV d) SLD e) MD involving (a) to (d) above
Manager / Geology	b) D, HH c) OA, OL, CP, LC, Dw, AAV d) SLD, MI e) MD involving(b) to (d) above	Manager / Public Relations	a) B, LV c) OA, OL, LC, Dw, AAV d) SLD e) MD involving (a, c & d) above
Executive Engineer / Environment Engineering	a) B, LV b) D, HH c) OA, LC, Dw, AAV d) ASD (M), SLD, MI e) MD Involving (a) to (d) above	Manager / Legal	a) B, LV b) D, HH c) OA, BA, OL, OAL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above
Manager / Scientific	b) HH c) OA, OL, BL, OAL, LC, Dw, AAV d) SLD, MI e) MD involving (b) to (d) above		

--SD/xx--  
CHIEF GENERAL MANAGER (HR) / RECTT.

"CREATING WEALTH FOR WELL BEING"

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