



## BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)  
(A Mini Ratna Company)

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### VACANCY ADVERTISEMENT NO. 211

Applications are invited for recruitment of following manpower purely on contract/adhoc basis for deployment in the office of International Centre for Automotive Technology, Division of NATRiP Implementation Society (NATIS), Govt. of India, Plot No.26, Sector-3, IMT Manesar, Gurgaon-122050.

Post Code	Post	Department	Vacancy	Essential Qualification & Experience	Desirable Requisites	Expected Job Responsibilities	Preferable Age (In Years)	Monthly Remuneration
1	<b>Assistant Manager Adhoc</b>	Plant Maintenance Engineering	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Minimum 4 to 6 yrs for B.E. In Electronics / Instrumentation. 10 to 15 yrs for Diploma in Electronics / Instrumentation.</li> </ul> <p><b>Experience required</b></p> <ol style="list-style-type: none"> <li>1. Must have working knowledge of PLC, NI, LABVIEW</li> <li>2. Experience on PLC such as Mitsubishi, Delta, Schneider, Beckhoff, BIA</li> <li>3. Experience in SCADA /HMI development on VISIO or Delta Products.</li> <li>4. Experience with AC , DC, Servo &amp; Stepper Motors &amp; Drives of ABB/Siemens/Delta/ Mitsubishi</li> <li>5. Proficient in Communication Protocols CAN/ MODBUS/ Profibus/ TCP-IP etc</li> <li>6. Experience with Automotive Testing background</li> </ol>	<ol style="list-style-type: none"> <li>1. Strong troubleshooting skills in solving Electrical &amp; Electronic Circuits</li> <li>2. Experience in Automated Hydraulic and Pneumatics Machines</li> <li>3. Knowledge of Servo, Pilot valve is an Advantage.</li> <li>4. Control Panel design Experience Preferred.</li> <li>5. Knowledge of Calibration of sensors i.e. Load cell, LVDT, RPM Proffered.</li> <li>6. Preventive Maintenance Planning &amp; Breakdown analysis capability is required</li> <li>7. Good communication skill. Must be able to read, speak, write reports/ presentation in English.</li> </ol>	<ol style="list-style-type: none"> <li>1. To attend the breakdown in order to minimize the downtime of equipment's.</li> <li>2. Preventive maintenance of equipment's in-house / outsource based on the nature of activity.</li> <li>3. New Project Planning &amp; Documentation related to IMS, NABL etc is also required.</li> <li>4. Preventive maintenance of equipment's in-house / outsource based on the nature of activity.</li> </ol>	25 to 35	Rs.40000/-

Post Code	Post	Department	Vacancy	Essential Qualification & Experience	Desirable Requisites	Expected Job Responsibilities	Preferable Age (In Years)	Monthly Remuneration
2	Sr. Executive Adhoc	ICAT Incubation and Acceleration Centre	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ MBA and/or B.Tech or Entrepreneurial management graduate (Incubation, market research experience shall be an added advantage) 3-4 years experience is required</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1) Good Skills at data research and presentation</li> <li>2) Excellent Communication skills are a must in both English and Hindi</li> <li>3) Should be well-versed in business communication</li> <li>4) Should be well-versed with MS Office</li> <li>5) Establish collaboration with other incubators, institutions and industry</li> <li>6) Scout and evaluate startup ideas for challenges and programs aligned with ICAT mandates and various MHI policies.</li> <li>7) Engagement with key stakeholders with regular follow-ups for result oriented collaborations</li> <li>8) General project management and coordination.</li> <li>9) Attending domain focused conferences/seminars/webinars and collate key information as reports for supporting the incubator functions.</li> <li>10) Preparation of proposals for program activates and meeting reports</li> </ol>	<ul style="list-style-type: none"> <li>➤ Good presentation and proposal preparation skills</li> <li>Incubation and startup support system knowledge</li> </ul>	<ol style="list-style-type: none"> <li>1) Data collection and research on focus areas of the incubator</li> <li>2) Identifying the programs, partners for better outreach of CAT incubation and acceleration programs</li> <li>3) Coordination with various internal and external stakeholders for the program related activities.</li> <li>4) Attending domain focused conferences/seminars/webinars and collate key information as reports for supporting the incubator functions.</li> <li>5) Preparation of proposals for program activities and meeting reports</li> <li>6) Coordination with other departments for works related to the incubators programs.</li> <li>7) Coordination on day-to-day activities during the program and escalate in case any planned activity fails to meet the deadline, outcome expectations.</li> </ol>	21 to 30	Rs.35000/-

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3	<b>Executive Adhoc</b>	ICAT Incubation and Acceleration Centre	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Masters with preference to MBA (Incubation, market research experience shall be an added advantage) 1-2 years experience.</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1) Good Skills at data research and presentation</li> <li>2) Excellent Communication skills are a must in both English and Hindi</li> <li>3) Should be well-versed in business communication</li> <li>4) Should be well-versed with MS Office</li> <li>5) Should have general project management skills</li> </ol>	<ul style="list-style-type: none"> <li>➤ Good presentation and proposal preparation skills</li> <li>Incubation and startup support system exposure</li> </ul>	<ol style="list-style-type: none"> <li>1) Data collection and research on focus areas of the incubator</li> <li>2) Identifying the programs, partners for better outreach of CAT incubation and acceleration programs</li> <li>3) Coordination with various internal and external stakeholders for the program related activities.</li> <li>4) Attending domain focused conferences/seminars/webinars and collate key information as reports for supporting the incubator functions.</li> <li>5) Preparation of proposals for program activates and meeting reports</li> <li>6) Coordination with other departments for works related to the incubators programs.</li> <li>7) Coordination on day-to-day activities during the program and escalate in case any planned activity fails to meet the deadline, outcome expectations.</li> <li>8) Coordination with other departments for works related to the incubators programs.</li> <li>9) Coordination on day-to-day activities during the program and escalate in case any planned activity fails to meet the deadline, outcome expectations.</li> </ol>	21 to 30	Rs.25000/-
4	<b>GET Adhoc/ Engineer Adhoc</b>	Electrical & Electronics lab (EEL)	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B. Tech (Electrical, Electronics &amp; communication)</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Fresh/1 year</li> </ul>	NA	<ol style="list-style-type: none"> <li>1) Business Development</li> <li>2) Testing and validation</li> <li>3) Report preparation.</li> <li>4) NABI, BIS and IMS audit coordination.</li> </ol>	25 to 30	Rs.20000/- to Rs.25000/-

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5	GET Adhoc	Quality Control Cell	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B.Tech (Mechanical/ Electrical/Electronics/ Instrumentation Control Engg.) with 0 Year of Exp</li> <li>➤ Computer Knowledge in terms of Microsoft office tools.</li> </ul>	<ol style="list-style-type: none"> <li>1. Good knowledge of Microsoft office and presentation.</li> <li>2. Good communication skill.</li> <li>3. Good aptitude for analyze the problems and find out the solutions.</li> <li>4. Basic understanding about quality and ISO 9001</li> </ol>	Support in routine work of QCC department for Quality System implementation and monitoring.	25 to 30	Rs.20000/-
6	Sr. TA Adhoc	Quality Control Cell	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Diploma (Mechanical/ Electrical/ Electronics/ Instrumentation Control Engg.) with 2 Years of Exp</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. Working experience in any calibration lab in different disciplines i.e. Mechanical, Mass, ET, Thermal, Force etc.</li> <li>2. Knowledge of ISO/IEC 17025:2017 and MU calculations.</li> </ol>	<ol style="list-style-type: none"> <li>1. Good knowledge of Microsoft office and presentation.</li> <li>2. Good communication skill.</li> <li>3. Good aptitude for analyze the problems and find out the solutions.</li> </ol>	Support in routine work of Calibration Lab.	20 to 25	Rs.23000/-
7	Junior Research Fellow (JRF)	CTL	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ M.E./Match. in Mechanical Engg./Automotive Engg. having specialization in 'Design' with min. 60% marks (6.5/10 CGPA) OR Ph.D. (Mechanical/ Automotive Engg.) with at least two research papers in International Journals. The candidate should have cleared GATE (ME) exam.</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ The candidates should have knowledge &amp; experience of Modeling &amp; Analysis Software's e.g. Pro-E,CATIA, Ansys, MATLAB, FEA, Solid Works etc.</li> <li>Also the candidates should have experience of writing manuscripts &amp; research proposals with "Overleaf (Latex Editor)" tool.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Experience of LS-DYNA software.</li> <li>'Experience of plotting 3 D graphs with suitable software.</li> <li>'Analytical Design Calculations involving concepts of SOM, Engg. Mechanics, Machine Design etc.'</li> <li>CFD in Ansys/Altair</li> </ul>	Preparing abstracts, research papers/manuscripts, uploading in journals/conferences, writing new R&D projects and also assisting in execution of awarded R&D projects by coordinating with various stake holders.	20 to 25	Rs.25000/-

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8	Engineer Adhoc	CTL	1	<b>Qualification:</b> ➤ Degree in (Mechanical/ Electrical/Electronics/ Automobile/ Instrumentation/ Production Engg.)  <b>Experience required:</b> ➤ Candidate with 0-2 Yrs of experience is required. Experience in Automobile field will be preferred.	➤ Knowledge of MS Office, Automobiles & their components etc. are desirable.	Responsible for handling Development Testing RFQ of Automotive & non-automotive components.	20 to 25	Rs.25000/-
9	Engineer Adhoc	NVH	1	<b>Qualification:</b> ➤ B-Tech in Mechanical Engineering  <b>Experience required:</b> ➤ Minimum 2 years in testing	1. NVH testing of components and vehicles. 2. Working knowledge of LMS/Siemens Test lab applications and setup 3. Experience in engine testing 4. Excellent communication skill is a must both in English and Hindi 5. Should be well versed in business communication 6. Should be well versed with MS Office 7. Knowledge of computer is essential.	1. Supervision of day to day activities and escalation of urgent matters if needed. 2. Supervision of testing in chambers as per applicable standards 3. Supervision and execution of routine documentation of the lab 4. Preparation of reports Co-ordination with other departments for works related the lab.	25 to 30	Rs.25000/-
10	Senior TA	NVH	2	<b>Qualification:</b> ➤ Diploma in Mechanical  <b>Experience required:</b> ➤ Fresher/up to 2 years of experience in handling instruments and sensors.	1. Communication skills are a must in both English and Hindi 2. Should have working level skill in MS-Office 3. Knowledge of computer is essential 4. Testing of components/vehicles	1. Day to day activities and escalation of urgent matters if needed. 2. Testing in chamber as per applicable standards. 3. Execution of routine documentation for the lab 4. Test setup preparation and preparation of reports 5. Coordination with other departments for work related to the lab.	20 to 25	Rs.20000/-
11	Technical Assistant	NVH	2	<b>Qualification:</b> ➤ ITI  <b>Experience required:</b> ➤ Fresher	1. Communication skill is a must both in English and Hindi. 2. Knowledge of welding/machining and fixture presentation. 3. Welding, machining etc	1. Day to day activities and escalation of urgent matters if needed. 2. Test Setup preparation. 3. Fixture fabrication	20 to 25	Rs.18,500/-

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12	Engineer Adhoc	PSL	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B. Tech Degree (Mech./ Automobile Engineering/ Electronics/ Electrical)</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Experience of minimum 2 years in testing/R&amp;D or relevant field</li> </ul>	<ol style="list-style-type: none"> <li>1. Should have experience of automotive industry related to testing, quality, development or equivalent</li> <li>2. Good command on Windows OS.</li> <li>3. Proficiency in MS Excel , Word and PowerPoint.</li> <li>4. Technical know-how of automotive components.</li> <li>5. Good written communication skills.</li> <li>6. CAD software know-how</li> <li>7. Good presentation skills</li> <li>8. Proficiency in written English</li> </ol>	<ol style="list-style-type: none"> <li>1. Supervision of day-to-day activities in Lab and timely reporting to senior official.</li> <li>2. Supervision and execution of Routine documentation for the lab</li> <li>3. Preparation of test reports</li> <li>4. Co-ordination with other departments for works related to the lab . These works need strong monitoring and coordination.</li> </ol>	25 to 30	Rs.25000/-
13	Tradesman	PSL	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ ITI (Electronics/ Instrumentation/ Electrical)</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Knowledge/exposure of Testing &amp; Validation (Preferably in Automotive Industry)</li> </ul>	<ol style="list-style-type: none"> <li>1. Aptitude for understanding manuals or procedures for using sensors/instrumentation or test equipment.</li> <li>2. Sense of troubleshooting of sensors &amp; instrumentation in event of malfunction or damage</li> <li>3. Candidates should have good know-how of using &amp; handling of wide variety of sensors &amp; instrumentation used in R&amp;D / Testing &amp; validation projects.</li> </ol>	<ol style="list-style-type: none"> <li>1. Responsible for support in handling various EV crash testing activities and instrumentation testing activities in PSL.</li> <li>2. Support in dummy calibration</li> </ol>	20 to 25	Rs.20000/-
14	Tradesman	PSL	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ ITI (Fitter/Mech/ Auto mechanic/Welder.)</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Knowledge/exposure of Testing &amp; Validation (Preferably in Automotive Industry).</li> </ul>	<ol style="list-style-type: none"> <li>1. Hands on experience of fabrication operations including welding, drilling, cutting etc.</li> <li>2. Good understanding of reading part/assembly drawings.</li> <li>3. License of operating forklift.</li> <li>4. Candidates should have experience in automotive industry specific in Testing &amp; validation domain.</li> </ol>	<ol style="list-style-type: none"> <li>1. To prepare body shell, vehicle preparations for crash &amp; Sled tests.</li> <li>2. To prepare fixtures/jigs in-house needed to carry out testing.</li> <li>2. Assisting for routine testing.</li> <li>3. Mounting of test samples, body shell, vehicle preparations for crash tests, sled tests.</li> </ol>	20 to 25	Rs.20000/-

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15	STA Associate	PSL	1	<b>Qualification:</b> ➤ Diploma (Mechanical/ Automotive)  <b>Experience required:</b> ➤ Knowledge/exposure of Testing & Validation (Preferably in Automotive Industry)	1. Candidates should have experience in automotive industry specific in Testing & validation domain. 2. Test property handling. 3. Know-how in MS Excel , Word and PowerPoint. 4. Technical know-how of automotive components 5. Hands on experience of fabrication operations including welding, drilling, cutting etc. 6. Good understanding of reading part/assembly drawings.	1. Scheduling of testing and planning of equipment utilization schedule. 2. Coordinating routine testing. 3. Report preparation.	25 to 30	Rs.22000/-
16	Technical Assistant	Plant Engineering Centre 2	1	<b>Qualification:</b> ➤ ITI (Refrigeration)  <b>Experience required:</b> ➤ Minimum 4 to 6 years for ITI (Refrigeration)	1. Must have working knowledge of VRF, Split AC, Window AC, AHU. 2. Experience in maintenance experience of VRF, Split AC, window AC, AHU. 3. Experience in repair of VRF, Split AC, window AC, AHU. 4. Identifying maintenance risks on equipment's. 5. Diagnosing electrical and mechanical faults for HVAC, VRF, Split AC, 6. Gas charging of AC in house. 7. Preventive maintenance planning and breakdown analysis capability is required. 8. Good communication skill. Must be able to read, speak and write in English.	1. To attend the breakdown in order to minimize the downtime of equipment. 2. Preventive maintenance of equipment in house /outsourced based on nature of activity.	25 to 30	Rs.20960/-

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17	Management Trainee	HR	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ MBA with experience of at least 3 years in relevant field</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Experience in handling time and attendance management software, statutory compliance, liasioning work with labor department, registration and renewals under factory act and shop and establishment act, filing of annual returns, employee database management, end to end recruitment process, contractor's bill verification.</li> </ul>	<ol style="list-style-type: none"> <li>1. Ability to act with integrity and professionalism.</li> <li>2. Excellent time management, interpersonal, negotiation and conflict resolution skills</li> <li>3. Strong analytical and problem solving skills.</li> <li>4. Knowledge of computer, ERP software, Proficient with MS office i.e. MS excel, MS word and MS power point, including data entry, data processing.</li> </ol>	<ol style="list-style-type: none"> <li>1. Responsible for time and attendance management software.</li> <li>2. Responsible for statutory compliance</li> <li>3. Liasioning work with labour department, registration and renewal under factory act and shop and establishment act,</li> <li>4. Filing of annual returns, handling of employee database management</li> <li>5. Responsible for all the activities under end to end recruitment process</li> <li>6. Verification of contractor's bill.</li> </ol>	25 to 30	Rs.30000/-
18	Engineer Adhoc	Electrical & Electronics lab (EEL)	3	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B-Tech in Electronics and Communication Engineering with 3 years experience</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ NA for GET/ Experience in Electronics</li> </ul>	<ul style="list-style-type: none"> <li>➤ Should have the basic knowledge of scientific software (MATLAB/SIMULINK/LABVIEW) is preferable</li> </ul>	As per given assignment	25 to 30	Rs.25000/-



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19	Senior Technical Assistant Adhoc	Vehicle Evaluation Lab (VEL)	3	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B.E/ B.Tech in electronics/ Instrumentation/Mechanic or related field.</li> <li>➤ Three years of experience in instrumentation handling /maintenance &amp; Vehicle testing</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. Good knowledge of Instrumentation maintenance repair &amp; calibration.</li> <li>2. Good knowledge of vehicle testing</li> <li>3. Good knowledge of software like MATLAB/FAME.</li> <li>4. Maintenance of instruments.</li> <li>5. Repair and calibration of instruments like strain gage, DAS, Sensors</li> <li>6. Vehicle testing as and when required.</li> </ol>	<ol style="list-style-type: none"> <li>1. Microsoft office</li> <li>2. Speaking language Hindi/English</li> </ol>	As per given assignment	25 to 30	Rs.22000/-
20	GET	EMC	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B.E/ B.Tech in E&amp;E/ECE/E&amp;I/ Instrumentation or other equivalent streams</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Fresher</li> </ul>	<ul style="list-style-type: none"> <li>➤ Technical Skills in the respective domain</li> </ul>	Support in testing and R&D activities at EMC lab	25 to 30	Rs.20000/-
21	Executive Assistant/ Front Desk Executive	Administration	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Graduate Degree in any field</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Experience of at least 3 years as receptionist</li> </ul>	<ol style="list-style-type: none"> <li>1. Good command/hold on English &amp; Hindi language (both in speaking and writing).</li> <li>2. Should have basic knowledge of Ms-Office</li> </ol>	<ol style="list-style-type: none"> <li>1. To attend visitors and customers</li> <li>2. To make necessary entry w.r.t. Dark, parcel</li> <li>3. To attend and transfer calls.</li> <li>4. To do the entry towards the movement of files (for ministry/NAB office)</li> <li>5. To conduct the ICAT event/function as MoC</li> </ol>	25 to 30	Rs.22000/-

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22	<b>Executive Assistant</b>	Administration	1	<b>Qualification:</b> ➤ Graduate Degree in any field  <b>Experience required:</b> 1. Experience of at least 3 years in Administration 2. Should be capable of handling the activities/ works such as coordination with various department, implementation of company policy etc.	1. Good command/hold on English & Hindi language (both in speaking and writing). 2. Should be friendly Ms-Office	1. To query of various department w.r.t security, canteen, horticulture, housekeeping and other day today activities. 2. To prepare PPT, as and when required. 3. To coordinate and conduct departments meetings.	25 to 30	Rs.22000/-
23	<b>Engineer Adhoc</b>	Vehicle Evaluation Lab (VEL)	5	<b>Qualification:</b> ➤ B-Tech/B.E in Mechanical/ Automotive/ Electrical/ Electronics/ Instrumentation Engineering  <b>Experience required:</b> 1. 0-3 Years experience in Vehicle Testing/ Automotive field 2. Good Driving Skill of 4w & 2w with driving license 3. Good knowledge of vehicle system	➤ M.S Office applications	1. Vehicle testing 2. Report preparation	25 to 30	Rs.25000/-
24	<b>Data Entry operator</b>	Vehicle Evaluation Lab (VEL)	2	<b>Qualification:</b> ➤ B.A/B.S.C/B.COM  <b>Experience required:</b> 1. 0-3 years experience 2. Proficient in M.S office 3. Proficient in Computer operation	➤ Experience and knowledge of Automotive Sector	Timely report preparation	25 to 30	Rs.20000/-

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25	Driver	CBU	2	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ 12th Pass/ ITI/ Diploma with minimum 3 years of driving experience.</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. Capable of driving vehicles (2w,3w,4w, bus, trucks etc), forklift &amp; loading/unloading of vehicles and engines.</li> <li>2. Data entry into the computer</li> </ol>	<ol style="list-style-type: none"> <li>1. Should have the knowledge of driving vehicles (2w,3w,4w, bus, trucks etc), forklift &amp; loading/unloading of vehicles and engines.</li> <li>2. Data entry into the computer</li> </ol>	<ol style="list-style-type: none"> <li>1. Managing test property In/OUT in ICAT campus</li> <li>2. Key Management</li> <li>3. Gate Pass coordination for CBU activities.</li> <li>3. Managing database of test properties.</li> <li>4. Coordination with labs for test property etc.</li> <li>5. Inward/outward paper management</li> <li>6. Updating data in IOCS.</li> <li>7. E-way bill preparation</li> <li>8. Loading and unloading test property.</li> </ol>	25 to 30	Rs.20000/-
26	Executive Adhoc	Purchase	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Graduate in any stream</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Minimum 03 year's experience required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Purchase/Sale related work</li> </ul>	Assist in tendering activities, preparation of revenue sanction and approval notes, filing and documentation of purchase activities	25 to 30	Rs.22000/-
27	Plumber	Civil	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ 10th pass</li> <li>➤ Proficient in plumbing work with at least 2 years experience</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ Joining CPVC, PVC pipes, laying of pipes, Identifying leakages, fixing leakages and cleaning of chocked drains</li> </ul>	<ul style="list-style-type: none"> <li>➤ Plumbing and allied works</li> </ul>	Should take up all plumbing and allied activities and complete them to the satisfaction of user department as well as civil department.	25 to 30	Rs.18500/-

Post Code	Post	Department	Vacancy	Essential Qualification & Experience	Desirable Requisites	Expected Job Responsibilities	Preferable Age (In Years)	Monthly Remuneration
28	Advisor	IT	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ B.Sc Computer, BCA, PG in computer science, Diploma in computer science</li> </ul> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. Minimum 10 years.</li> <li>2. Experience in system administration and network administration in multi platform environment; adept in installation, configuration, maintenance and server administration</li> <li>3. Assessing IT requirement of the organization in terms of software, hardware and other peripherals/products, handling procurement of the same.</li> <li>4. Design data security, data backup and restore plan for the site and ensure backups as per scheduled plans.</li> </ol> <p>Ensure the system and infrastructure availability through stringent monitoring of daily IT operations</p> <ul style="list-style-type: none"> <li>- System Administration of windows server</li> <li>-Firewall</li> <li>-Endpoint Antivirus Security</li> <li>-System on all location mailing services - Email Server Adaemon</li> </ul>	<ul style="list-style-type: none"> <li>➤ IT infrastructure management and technology resource administration with experience of vendor networks</li> <li>➤ Experience in critically evaluating technology needs and feasibility based on management's requirements</li> </ul>	To take responsibility of ICAT server and Data backup protection	25 to 30	Rs.60000/- to Rs.70000/-
29	Test Driver Adhoc	Vehicle Evaluation Lab (VEL)	1	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Minimum 4 to 6 yrs for B.E. In Electronics / Instrumentation. 10 to 15 yrs for Diploma in Electronics / Instrumentation.</li> </ul> <p><b>Experience required:</b></p> <ul style="list-style-type: none"> <li>➤ 5 year of experience of driving commercial heavy vehicle &amp; 12th pass</li> </ul>	<ul style="list-style-type: none"> <li>➤ Capable to driving 2W, 3W,4W (including heavy duty trucks, Tractor-trailer, combination. Agriculture trailer ETC.</li> </ul>	Capable to driving 2W, 3W,4W (including heavy duty trucks, Tractor-trailer, combination. Agriculture trailer ETC.	25 to 30	Rs.22000/-

Post Code	Post	Department	Vacancy	Essential Qualification & Experience	Desirable Requisites	Expected Job Responsibilities	Preferable Age (In Years)	Monthly Remuneration
30	Assistant Manager (Adhoc)	I&C	1	<p><b>Qualification/experience:</b></p> <ul style="list-style-type: none"> <li>➤ B.Tech with Minimum 4 to 6 yrs relevant experience</li> <li><b>Or</b></li> <li>➤ Diploma in Mechanical/Electronics Engineering/ Instrumentation with 5-10 years of experience.</li> </ul> <p><b>Experience details and skill set required:</b></p> <ol style="list-style-type: none"> <li>1. Must be well versed with Automobile vehicle Mechanism</li> <li>2. Shall have Knowledge of I&amp;C Projects for Automated testing Centers</li> <li>3. Excellent communication skills are a must in both English and Hindi</li> <li>4. Should be well-versed in business communication</li> <li>5. Should be well-versed with MS Office, PPT, Drawings</li> </ol>	<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>➤ Knowledge of computers is essential</li> </ul>	As per given assignment	25 to 35	Rs.50,000/-
31	Engineer Adhoc	I&C	2	<p><b>Qualification/experience:</b></p> <ul style="list-style-type: none"> <li>➤ B.Tech with minimum 1-2 year experience</li> <li><b>Or</b></li> <li>➤ Diploma in Mechanical/Electronics Engineering/ Instrumentation with 2-3 year experience</li> </ul>	<p><b>Desirable:</b></p> <p>Knowledge of computers is essential</p> <p><b>Experience details and skill set required:</b></p> <ol style="list-style-type: none"> <li>1. Must be well versed with Automobile vehicle Mechanism</li> <li>2. Excellent communication skills are a must in both English and Hindi</li> <li>3. Should be well-versed in business communication</li> <li>4. Should be well-versed with MS Office, PPT, Drawings</li> </ol>	As per given assignment	25 to 30	Rs.25,000/-

Post Code	Post	Department	Vacancy	Essential Qualification & Experience	Desirable Requisites	Expected Job Responsibilities	Preferable Age (In Years)	Monthly Remuneration
32	DET	EEL	1	Diploma in Mechanical Engineering	1. Good Communication Skill. 2. Should be a good team player	1. Testing and validation 2. Report preparation 3. Lab upkeepment	25 to 35	Rs.18,000/-

1. Selection will be made as per the prescribed norms and requirement of the job.
2. Preference will be given to those candidates who are already working in the same/similar department.
3. No TA/DA will be paid for attending the test/ written exam/ interview/ joining the duty on selection.
4. Application must be submitted ONLINE only for the above post.
5. For applying please visit the BECIL website [www.becil.com](http://www.becil.com). Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached below for reference.
6. Candidates will be informed via email / telephone/ SMS for their Skill Tests/Interview/Interaction.
7. Candidates must review their application forms carefully before final submission. BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.
8. Only shortlisted candidates as per above eligibility criteria will be called for selection Process. So please mention your complete educational qualification and work experience details in online application form.

In case of any doubt/help please email as below:

For technical problem faced while applying ONLINE : [khuswindersingh@becil.com](mailto:khuswindersingh@becil.com)  
For queries other than technical : [sanyogita@becil.com](mailto:sanyogita@becil.com) OR [0120-4177860](tel:0120-4177860)

**Last date for submission of application forms is 08.11.2022.**

Sd/-  
DGM (MR)

## BECIL REGISTRATION PORTAL

### HOW TO APPLY:

1. Candidates are required to apply online through website [www.becil.com](http://www.becil.com) or <https://becilregistration.in> only. No other means/mode of application will be accepted. **(Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.)** If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
3. Candidates are required to go to the website of BECIL i.e. [www.becil.com](http://www.becil.com) or <https://becilregistration.in> and click on the link "Career".
4. Candidates are required to follow below process for registration.
5. Registration to be completed in 7 steps:
  - **Step 1: Select Advertisement Number**
  - **Step 2: Enter Basic Details**
  - **Step 3: Enter Education Details/ Work Experience**
  - **Step 4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate**
  - **Step 5: Application Preview or Modify**
  - **Step 6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**
  - **Step 7: Email your scanned documents to the Email Id mentioned in the last page of application form.**
6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
7. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.**

Category-wise registration & application processing is given below:

- General - Rs.885/- (Rs. 590/- extra for every additional post applied)
- OBC - Rs.885/- (Rs. 590/- extra for every additional post applied)
- SC/ST - Rs.531/- (Rs. 354/- extra for every additional post applied)
- Ex-Serviceman – Rs. 885/- (Rs. 590/- extra for every additional post applied)
- Women - Rs. 885/- (Rs. 590/- extra for every additional post applied)
- EWS/PH - Rs. 531/- (Rs. 354/- extra for every additional post applied)

**Note: Bank and payment gateway charges on the above amount will be borne by the applicant.**

8. BECIL will not be responsible for any network problems in submission of online application.
9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.

10. All the communications be made either on registered email or registered mobile number.
11. In case of submission of any false information or false documents, action, as per rules in addition to complaint with local authorities be made, on the desecration of BECIL.
12. No candidate shall make any communication with our client.
13. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be refunded.

***\*\*Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part. \*\****

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