



# भारत हेवी इलेक्ट्रिकल्स लिमिटेड Bharat Heavy Electricals Limited

(இந்திய அரசு நிறுவனம் / भारत सरकार का उपक्रम / A Government of India Undertaking)

CIN: L74899DL1964GOI004281

(பிஹெச்ஐஎல் திருச்சிராப்பள்ளி / बीएचईएल तिरुच्चिराप्पल्लि / BHEL Tiruchirappalli)

फोन /Phone : 0431-2574368 | ईमेल /Email : jayam@bhel.in

**HPBP, HUMAN RESOURCE DEPARTMENT**

No: TP: HR: R: GA 2024-25(Batch 2)

Date: 04.02.2025

## CIRCULAR

### Engagement of Graduate Apprentice for the year 2024-2025 (Batch 2) - under the Apprentices (Amendment) Act, 1973.

As per notification of Board of Apprenticeship Training, Southern Region (BOAT-SR), BHEL provides one-year Apprenticeship Training to fresh Degree Holders under the provisions of the Apprentices (Amendment) Act 1973. Number of training vacancies to be filled for the year 2024-2025 (Batch 2) is as below:

TABLE-1

Sl. No.	Discipline	Vacancies*	Minimum Educational Qualification
1	Mechanical Engineering	95	Passed in 10+2 and Graduation in Engineering/ Technology as a <b>regular full time candidate.</b>
2	Civil Engineering	20	
3	Assistant-HR	10	Passed in 10+2, and Graduation in Arts (B.A) as a <b>regular full time candidate.</b>
Total		125	

(\*Number of vacancies indicated above is tentative and may increase or decrease in all or any of the branch depending upon requirement which will be at the absolute discretion of the management).

**Age limit:** Minimum 18 years and maximum 27 years, as on 01/02/2025 for **General** candidates. A relaxation of 5 years is admissible to SC/ST candidates and 3 years for OBC (NCL) candidates in the upper age-limit. In the case of physically Challenged persons (with minimum 40% disability), a relaxation of 10 years is admissible in the upper age-limit

**Minimum Educational Qualification:** As specified above with minimum 60% marks for UR/OBC(NCL)/EWS candidates and minimum 50% marks for SC/ST Candidates, from a Government recognized Institution/University.

Candidates who have completed full-time Degree course mentioned in the Table – 1 above, in **2020, 2021, 2022, 2023 & 2024 will only be eligible** for applying in apprenticeship training in 2025. Candidates who have completed Degree through **Distance Learning / Part Time / Correspondence/Sandwich courses shall not be considered** for apprenticeship training in BHEL

**Reservation:** Out of the above training vacancies, 19%, 1%, 27%, 10% and 4% are reserved for SC, ST, OBC (NCL), EWS and Physically Challenged candidates respectively.

**Reservation for dependents of regular Employees-Serving/Retired/Deceased:** As per Company rules.

**Selection methodology:** Selection will be based on fulfilling the conditions of the notification. Merit list will be drawn based on the marks secured in the qualifying examination. In case of a tie in marks at selection stage, candidate scored higher marks in the qualifying examination and candidate older in age will be preferred.

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**Minimum Physical Standards:** Candidates selected, as apprentices will have to fulfil the minimum physical fitness standard / parameters as specified in the Apprentices Act, Clause 4 of Apprenticeship Rule 1992 and amendments thereof if any.

**Previous Training:** Candidates who have already undergone or currently undergoing apprenticeship training in any other establishment under Apprentices (Amendment) Act, 1973 are not eligible to apply. Students who have completed Post Graduate qualification are not eligible for Apprenticeship training as per NATS process manual. Students with work experience of one year or more are not eligible to apply.

**Duration of training:** The duration of Apprenticeship Training will be for a period of one year from the date of joining, as per Apprentices (Amendment) Act, 1973.

**Stipend payable:** Rs.9000/- per month (Consolidated) will be paid as stipend in the entire training duration

**Registration in Government of India portal:** Candidates must be registered in MHRD NATS New Portal (<https://nats.education.gov.in>) for Graduate apprentices. Candidates with BOAT Student Enrolment No. alone will be considered for the training.

### How to Apply:

- The candidates meeting the prescribed eligibility criteria **have to first register in Ministry of Education/GOI portal** - <https://nats.education.gov.in> and note down their 12/16 digits long unique Student Enrolment No., as applicable. This 12/16 -digit Student Enrolment No. is mandatorily required for submitting online application in BHEL portal.
- After completing registration in <https://nats.education.gov.in> portal, **the candidates have to apply online in BHEL Trichy portal** in the link - <https://trichy.bhel.com>. The candidates may refer the instructions listed under Annexure-I for submitting the application.
- Only Online mode of applications will be accepted.
- Candidate needs to upload the following documents as per the size indicated in the portal -
  - Scanned copy of latest colour passport size photograph,
  - Scanned copy of signature,
  - 10<sup>th</sup> Standard mark sheet
  - Consolidated mark sheet of prescribed educational qualification,
  - Community Certificate (SC / ST/ OBC (NCL) / EWS / PWD Certificates. OBC(NCL) / EWS certificate to be as per latest guidelines of government and in any event not more than one-year-old
  - Aadhaar card
  - Candidate's profile home page screenshot of Govt. Portal (<https://nats.education.gov.in>).
  - Bank passbook front page as uploaded in Govt. Portal (<https://nats.education.gov.in>). It should be Aadhaar seeded and DBT enabled.

Applicable documents pertaining to the applicant must be uploaded. Uploading of Blurred / edited images / incorrect documents will be summarily rejected. The candidate **must have an active email ID and mobile phone number** which must remain valid for at least next one year.

- All future communication with candidate will take place only through website/Email/SMS alerts.
- The candidate must ascertain the correctness of all information before filling in the On-line Application Form and its final submission.
- The candidate shall be wholly/exclusively responsible for the information provided in his/her online application form.
- Incomplete Applications, applications not fulfilling the eligibility criteria/parameters and applications received in mode/form other than online mode shall be treated as rejected.

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- A copy of on-line application shall be retained by the candidate for reference and produced at the time of Document Verification.
- Further information regarding eligible list of candidates for, document verification and apprentice training, etc. shall be made available through the website <https://trichy.bhel.com> (Click Our services->Apprenticeship Application Portal) or through Email. Candidates are, therefore, advised to keep visiting the website <https://trichy.bhel.com> and check their registered Email regularly.
- Canvassing in any form is liable to render the candidate ineligible.

Candidates who have passed their qualifying examination from Govt. recognised academic institutions located in the state of Tamilnadu will only be considered for selection. In case of non-availability of candidates from the state of Tamilnadu for any branch of study notified, vacancies will be filled up with other candidates as per procedure for such branch/branches.

No TA/DA shall be paid to candidates for either certificate verification or joining the apprenticeship training upon selection.

Upon completion of Apprenticeship period at BHEL Trichy (a Government of India concern), BHEL shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the ground of completion of Apprenticeship.

Online application opening on	05/02/2025 at 10:00 Hrs.
Online application closing on	19/02/2025 at 23:45 Hrs.

  
Sr. Manager (HR- IR & Rectt.)

Distribution:

All Employees through Mail Desk, Notice Boards & Web portals

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Annexure-1

## Instructions for online submission of application in BHEL, Trichy portal

### A. Registration in BHEL Portal

- Go to <https://trichy.bhel.com> portal.
- Click the link "Apprenticeship Application Portal (TRICHY)".
- Click the link "Register" from the menu.
- Read the instructions listed carefully and accept by clicking "I agree".
- Fill in the registration form and submit by clicking "REGISTER".
- One Time Password (OTP) will be sent to registered email ID and mobile number.
- Create a new password using OTP received in registered email ID & mobile number.

### B. Data filling and submission of application

- Login to the portal using the new password.
- Fill in the application form.
- Upload scanned copy of the following-
  - Scanned copy of latest colour passport size photograph,
  - Scanned copy of signature,
  - 10<sup>th</sup> Standard mark sheet
  - Consolidated mark sheet of prescribed educational qualification,
  - Community Certificate (SC/ST/OBC (NCL) / EWS / PWD Certificates. OBC (NCL) / EWS certificate to be as per latest guidelines of government and in any event not more than one year old.
  - Aadhaar card
  - Candidate's profile home page screenshot (indicating 12/16-digit portal registration No.) of Govt. Portal (<https://nats.education.gov.in>).
  - Bank passbook front page as uploaded in Govt. Portal (<https://nats.education.gov.in>). It should be Aadhaar seeded and DBT enabled.

Submit the application and save a copy for submission at the time of verification.

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