



KUMAUN UNIVERSITY, NAINITAL
UTTARAKHAND STATE ELIGIBILITY TEST FOR ASSISTANT PROFESSOR
(U-SET) 2024

DIRECTIONS FOR THE CANDIDATES FOR THE U-SET EXAMINATION 2024

- 1- The examination hall / room shall be opened 30 minutes before the time specified for the commencement of the examination (i.e., **07.01.2024 (SUNDAY)**). Candidate who is late by more than 20 minutes shall not be admitted to the examination.
- 2- A seat marked with a roll number shall be allotted to each candidate. The candidates shall be required to find out and occupy the seats allotted to them by 9.40 A.M..
- 3- No candidate shall be allowed to leave the examination hall room before 12.30 P.M.
- 4- The candidate should not open the seal of the Test Booklets before 10:00 A.M. in Paper I and 11:00 A.M. in Paper II.
- 5- Before beginning answer the paper, the candidate should write his / her roll number, Sl. Number of Question Booklet, subject code, centre code, signature etc in the appropriate space provided in the Test Booklet and OMR Sheet. The candidate should read carefully the instructions appearing on the Test Booklet & OMR Sheet and check that the Test Booklet & OMR sheet supplied to him / her is not defective and if so, may secure another copy from the Invigilator in lieu of the first one. **The Test Booklet should be checked with reference to page number, serial number of the question, code number and the subject offered by the candidate.**
- 6- If a candidate writes his / her Mobile number or puts any special marks at any place in the OMR Sheet which may disclose, in any way, the identity of the candidate, he / she will be disqualified and will not be included in the result process under unfair means rule. He / she may also be debarred from applying for U-SET Examination in future.
- 7- **The candidates are not allowed to bring any Pen / Pencil in the examination Hall / room. The Pen required for making entries in the Test Booklet and OMR sheets shall be provided to the candidates at the Examination Centre. Candidates will bring only Admit card and any one ID proof.**
- 8- Use of **Calculators & Log Tables is not permitted.** Any electronic devices including Cellular, Mobile, Satellite Phone, Pager bits of paper, books / note books etc. are not allowed in Examination Hall / Room under any circumstances. The candidate(s) found in possession of any of these items in the examination hall / room will be treated as using unfair means and his / her result will not be declared.
- 9- The time allotted for each paper includes time required to read instructions appearing on the Test Booklet and OMR Sheet for filling entries at the appropriate places. No extra time will be provided.
- 10- The schedule for ringing of the bell is as follows:-
 - (i) 30 minutes before the commencement of the examination.
 - (ii) At the commencement of the examination.
 - (iii) Fifteen minutes before the conclusion of the Paper I & II.
 - (iv) At the end of the paper.
- 11- The candidate shall have to return the original Ist copy and IInd copy of OMR Sheet of Paper I & II at the end of each paper to the Invigilator before leaving the examination hall / room. However, candidates are allowed to carry the used Test Booklets of Paper- I & II alongwith the IIIrd Carbon Less Copy of OMR Sheet on conclusion of examination. If any candidate runs away with original Original Ist copy and IInd copy of the OMR sheet deliberately, appropriate legal action will be taken against such candidate and FIR lodged in Police station.
- 12- Smoking and taking tea / refreshment etc., by the candidates in the examination hall / room is strictly prohibited.

- 13- Any candidate found guilty of using unfair means of any nature in the examination hall / room shall be liable to be disqualified for current as well as future U-SET examinations.
- 14- Candidate shall not be permitted to change the U-SET examination Centre / Subject after submitting his / her online application.
- 15- The candidates are required to bring their Identity and Address proof (Aadhar card) / Driving licence / PAN card / Bank Pass book / Passport etc alongwith printout of their Admit Card on the day of examination to verify their identity. Each candidate shall have to produce his/her Admit Card and ID Proof on demand by the Invigilator / Examination Superintendent / Observer.
- 16- The candidates shall have to abide by the instructions that may be announced by the Superintendent / Invigilator in the examination hall / room.
- 17- For **Persons with Disability (Visually Challenged Candidates)** thirty minutes' compensatory time shall be provided separately for paper-I. For paper-II forty minutes' compensatory time shall be provided. They will also be provided the services of a scribe who would be a graduate in a subject other than that of the candidate. Those **Persons with Disability (Physically Challenged)** candidates who are not in a position to write in their own hand-writing can also avail these services by making prior request (at least one week before the date of USET) in writing to the USET office, Kumaun University, Nainital. Compensatory time and facility of scribe would not be provided to other **Persons with Disability (Physically Challenged)** candidates.
The facility of Scribe is applicable only for candidates with disability of 40% or more
The candidate has the discretion of opting for his / her own scribe or has to request the centre superintendent who in turn will inform and obtain permission from U-SET office for the same in writing at least one week in advance of the test. In such instances the candidate is allowed to meet the scribe a day before the examination so as to verify whether the scribe is suitable or not. Those candidates who opt for their own scribe have to produce the scribe before the Centre Superintendent along with his / her certificates of educational qualifications at least one day before the test.
The seating arrangement for persons with disability (PWD) should be made on the ground floor, in an accessible building equipped with disabled friendly toilets as close as possible.
Separate seating arrangement in an appropriate place should be made for the scribe users in order to avoid disturbance. Separate invigilator to be deployed for such candidates in order to stop the use of unfair means.
- 18- No TA/DA will be paid to the candidates for appearing in the examination.

18. SCHEME AND DATE OF EXAMINATION

The examination will consist of two papers. All the two papers will consist of only multiple-choice questions (MCQ) objective type questions and will be held on **07.01.2024 (SUNDAY)** as under:

Session	Paper	Marks	Number of questions	Duration
First	I	100	50 questions all are compulsory	10:00 A.M. to 11:00 A.M.
Second	II	200	100 questions all are compulsory	11:00 A.M. to 01:00 P.M.

There will be no break between the papers

19 Candidate who does not appear in Paper-I will not be permitted to appear in Paper-II.

20. Paper I will consist of Fifty (50) multiple choice questions of two marks each. All questions are compulsory.

21. Paper II will consist of One Hundred (100) multiple choice questions of two marks each. All questions are compulsory. The Paper-II will cover entire syllabus of the subject which is available on the USET website <http://usetonline.org> and <http://www.kunainital.in>.

22. The candidates have to follow the instructions given by the invigilators in the examination hall / room and should not argue with the invigilators or other staff involved in the examination duty at the examination centre. The candidates who will not follow the instructions, will be treated as using unfair means and their result will not be declared.
23. In the examination hall / room the candidates will neither talk to each other nor discuss any matter during the examination. The candidates should not disturb other candidates in the examination hall / room and maintain complete silence during the examination. The candidates violating these instructions will be treated as using unfair means and their result will not be declared.
24. **USING UNFAIR MEANS:**
If any candidate is found using unfair means in the examination, a report about the same in the prescribed Form and the incriminating material, if any, recovered from the candidate should be forwarded by name to Member Secretary, USET, Kumaun University, Nainital -263 001. In case of recovery of any incriminating material from a candidate, he / she should be asked to sign on the material recovered from him. The candidate should also be asked to submit a statement duly signed by him / her and countersigned by the Invigilator concerned and the Superintendent of Examination, that the material was recovered from him / her. The candidate who is found using unfair means will be debarred from examination and will be sent out of examination centre immediately.
25. There is no Negative Marking for incorrect answers.
26. Candidate will not be allowed to write any question from Test Booklet on Admit Card or any other paper and if found doing so, he/she may be disqualified for using unfair means.
27. U-SET will upload in its website the result (marks obtained in each paper) of all candidates (qualified / not qualified) and no communication by post in this regard will be made by U - SET office.
28. There will be no reevaluation of OMR sheets.
29. Candidates should note that result uploaded by U-SET will be provisional only. Candidate will be issued certificate only after checking of the eligibility conditions outlined in the notification of U-SET.
30. Candidates declared finally qualified will have to submit the following documents duly attested by a competent authority alongwith a copy of the application form:
- Copy of fee paid / challan
 - Final year Mark sheet of Master's Degree or PG Diploma of equivalent examination (in case of candidates who have passed Masters Degree).
 - Marriage Certificate / Gazette copy (in case of any change in name)
 - Caste certificate (SC / ST) issued by competent authority of Uttarakhand govt. supporting the claim
 - Valid non creamy layer OBC certificate issued by competent authority of the Govt. of Uttarakhand for OBC candidates.
 - Medical certificate given by competent authority in prescribed format in case of Persons with disability (PWD) candidates.
- All the above documents duly attested by a gazette officer alongwith a hard copy of the application form must be submitted to the Member Secretary, U-SET office, The Hermitage, Kumaun University, Nainital-263001 by hand or by post after the announcement of the U-SET 2024 result.
31. After verification of all documents, submitted by qualified candidates, final certificate will be sent to qualified candidates by U-SET office, The Hermitage, Kumaun University, Nainital.
32. If any candidate raises any doubt about any item / question, he / she should be advised to answer the item / question as printed in the Test Booklet and make a representation to the Member Secretary in writing duly forwarded by Observer / Coordinator. **In case of any discrepancy in the English and Hindi versions, the English version will be treated as correct.**
32. No Admit Card / Duplicate Admit Card will be issued by the by U-SET office, The Hermitage, Kumaun University, Nainital.

33. INSTRUCTIONS FOR USE OF TEST BOOKLET AND OMR SHEET

- (a) The Test Booklets and OMR sheets for Paper I should be distributed at 09:45 A.M. so as to allow the candidates to read the instructions and fill the required information.
- (b) The candidate should be asked to open the seal of the Test Booklet for Paper I at 09:55 A.M. only.
- (c) The Test Booklet and OMR sheet for Paper II should be distributed at 10:50 A.M. and the candidates should be asked to open the seal of the Test Booklet for Paper II not before at 11:00 A.M.
34. Candidate must fill up all columns provided in the Test Booklet and OMR Sheet carefully. The Test Booklet Code of Paper-I & II (i.e. A, B, C and D) is also to be filled by the candidate in the corresponding OMR Sheet. Before handing over the original 1st copy and 1st carbon copy of OMR Sheets to the Invigilator, the candidate must put his signature within the space provided.
35. DO NOT FOLD OR DAMAGE THE OMR SHEET IN ANY WAY AND DO NOT MUTILATE ANY PART OF THE SHEET TO ENSURE EVALUATION, OTHERWISE THE OMR SHEET WILL NOT BE EVALUATED.
36. The OMR Sheet for Paper-I and Paper-II have been designed for OMR based evaluation. If the candidate does not follow the instruction or does not fill up all columns properly, the OMR Sheet will not be evaluated. Any resultant loss to the candidate on the above account for not following the instructions shall be his/her sole responsibility.
37. Each question has four alternative responses marked A, B, C and D. The candidate has to darken the circle as indicated below, as the correct response against each question.

For example : A B C D where A is the correct response.



38. All the entries must be confined to the space provided. The candidate must fill in the **appropriate circle clearly with blue/black ink ball point pen only. Use of pencil is strictly prohibited. OMR sheets filled with pencil will not be evaluated and the result of the candidate will not be declared.**
39. The candidate has to respond to the questions in the OMR Sheet only. If the 'o' darkening is done at any other place in the OMR Sheet, it will not be evaluated. The candidate should fill his / her response in the OMR Sheet after careful thought. Once marked, no change in the answer is allowed in the OMR Sheet. More than one response is not permitted and will be treated as wrong answer.
40. **Change of response by scratching or using white fluid is prohibited.** Such candidate is liable to fall under the category "Unfair Means". The result of the candidate may not be processed and may be declared disqualified.
41. Signature of the candidate on the OMR Sheet is mandatory failing which his / her result may not be processed and may be declared disqualified.
42. Candidates who have submitted multiple applications are advised to write the examination with one Roll number only. If any candidate is found writing the examination on behalf of some other candidate, the examination of that candidate will be cancelled and it will be taken up as criminal offence.