General Information and Instructions

1. The University reserves the right to: a. Withdraw any advertised post(s) at any time without assigning any reason thereof. b. Not to fill up any of the advertised positions. c. Increase or decrease the number of posts.

2. The Educational Qualifications will be as per the prevailing **AICTE/UGC guidelines.**

3. Candidates are advised to satisfy themselves before applying, that they possess Essential Qualifications as laid down in recruitment rules.

4. Candidates are requested to carefully read the **"General Information and Instructions", "Recruitment Rules", "Selection and Screening Criteria for various Teaching Positions"** before filling up the Online Application Form available on the University website: www.hbtu.ac.in.

5. Candidates are also advised to visit the university website regularly for further information and updates related to the recruitment process.

6. Candidates who have been awarded Ph.D. from foreign Universities should enclose an "Equivalence Certificate", issued by the Association of Indian Universities, New Delhi, without which their candidature will not be considered and their application will be rejected. However, the persons who have acquired Ph.D. degree from Foreign University through nomination by MHRD's Foreign scholarship program will be exempted from the Equivalency Certificate.

7. The online application process shall start on January 8th 2024 (Monday) and the last date for submitting the complete application with all documents in online mode is 29.01.2024, (Monday) till 12.00 (midnight).

8. Candidates are required to **fill the checklist given at the end of the Application form (in online mode only). Make sure that all the Annexures are numbered and page numbers are entered in the checklist. The Candidates need to upload all relevant documents in support of their claim as a single pdf file along with the application form.**

9. Application, incomplete in any respect and without relevant Certificates/ Documents/sanction orders as desired or without requisite Fee will be rejected.

10. The application fee (non-refundable) is **Rs. 2000/- (for UR, EWS and OBC) and Rs. 1500/- (for SC/ST candidates)** to be paid online along with the application.

11. Candidate applying for more than one positions shall apply separately and must submit separate application fee for each application.

12. The reservation for the posts will be as per the U.P. Govt. norms.

13. SC, ST and OBC (Non-creamy Layer) candidates must enclose with the Application a 'hard copy' of the Caste Certificate on prescribed Format of the Government of U.P., issued by the Competent Authority.

14. EWS candidates are required to submit a certificate on prescribed Format of the Government of U.P., issued by the Competent Authority.

15. Candidates already in employment are required to apply **"Through Proper Channel".**

16. Experience and Qualifications will be counted as on the last date of submission of application form.

17. The service conditions and age of superannuation shall be as per the University/ U.P. State Govt. norms.