

Important Instructions to the Candidates for Document Verification/Medical Examination against 700 posts of Constables (Executive) 2023 of Chandigarh Police, which is to be held from 29th October 2023 onwards.

1. All Candidates are required to read, understand and follow the instructions carefully as mentioned.
2. Candidates are required to report for Document Scrutiny in Conference Room (3rd Floor) on **29.10.2023 onwards** in Chandigarh Police Headquarter, Sector-9 Additional Deluxe Building, Chandigarh along-with following documents (whichever applicable) in original and one set of photocopy (self attested) for the document verification:
 - i. Class 10th Certificate or Mark Sheet for Date of Birth Verification.
 - ii. Certificate of Essential qualification as per advertisement:
 - a) *12th Certificate or Mark Sheet*
 - b) *other educational qualification certificate, if any.*
 - c) *ICT Course Certificate (Course on Computer Concept) from the recognized institution or a reputed institution which is an ISO 9001 certified or Dept of Electronics Accreditation of Computer Course (DOEACC), Govt. of India or from NIELIT and its authorized institution & Candidates having Certificates/Diplomas/Bachelor's or Master Degree in Computer Science from any recognized institution/University shall be exempted from ICT Skills Training Course.*
 - iii. Govt. issued Photo Identity Card (Voter ID, PAN, Aadhaar etc)
 - iv. Hill Area Certificate
 - v. NCC Certificates (if applicable)
 - vi. A valid driving license to drive both, two-wheelers and four-wheeler vehicles, for male candidates of all categories.
 - vii. Caste Certificate issued by the Competent Authority in case of reservation claimed
 - For Candidates belonging to Other Backward Class Certificate (OBC) issued by the competent authority.
 - For Candidates belonging to EWS (Economically Weaker Section), Certificate must be valid for Financial Year 2023-24 based on the income for the year 2022-23.
 - For candidates belonging to Scheduled Caste (SC) issued by the competent authority.
 - viii. Ex-Servicemen Certificate (if applicable)
 - ix. Ward of Police Personnel 'WPP' shall produce Dependent Certificate/copy of his/her parents I-Card issued by Chandigarh Police (if applicable).

3. Kindly bring Admit Card with 20 passport size photos (same photograph as was uploaded while filling up application form).
4. Candidates must also produce Police Clearance Certificate at the time of Document Scrutiny or before 11th November 2023 issued by the concerned Distt. SP/SSP.
5. No objection Certificate (NOC) from the Head of Department/Office Concerned, in case of candidates, who is serving as government employees.
6. Candidate is not allowed to carry the following items inside the Document Scrutiny Venue under any circumstances:- Any communication/recording device like Mobile Phone, Camera, Bluetooth, Earphones, Microphone, Pager, Health Band, Smart Watch etc.

Note: Candidates who are not able to produce the original documents as per mandatory eligibility criteria, are liable to be disqualified without giving an additional opportunity.
