

Plan of Written Examination

All the aspirants are informed as under with respect to the written test to be conducted for the recruitment of **Personal Assistant (Advt. No.05 of 2023)** :-

1. The Exam will be conducted in MCQ (Multiple Choice Questions) format.
OMR sheet will be used for answering the questions.
2. The Exam would be of 2 hours duration.
3. Pattern of the written competitive examination is as follows:-

Sr. No.	Topic	No. of Questions	Marks (Each Question carries 1 mark)	Type of Questions
1	Questions from General Knowledge and Current Affairs, Punjab History and Culture, Logical Reasoning and Mental ability, Punjabi, English, ICT, (Annexure-1)	120	120	MCQs (Multiple Choice Questions)
Total		120	120	

4. ***There will be negative marking. Each question carries 1 mark.***

For every wrong answer, 1/4th mark i.e. 0.25 mark would be deducted. The question(s) not attempted will receive no credit or discredit.

5. Tentative syllabus for the written examination for the recruitment of **Personal Assistant (Advt. No. 05 of 2023)** is annexed at Annexure-1.