

Annexure-C

THE DETAIL SYLLABUS OF MAIN WRITTEN EXAMINATION:

(a) Detail Syllabus of Preliminary Written Examination

- Arithmetic– 10th Standard
- Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.) – 10th standard
- Logical Reasoning and Analytical Ability, General Mental Ability.
- Current Events of National and International Importance.
- Computer / Internet Awareness.

(b) Detail Syllabus of Main Written Examination:

Paper-I: Language (Odia& English)

- Odia Language Comprehension -10th Standard.
- English Language Comprehension - Plus Two Standard).
- Precis Writing (Odia as well as English).
- Usage and Vocabulary (Odia as well as English).
- Translation from English to Odia and vice-versa.

Paper-II:

- General Studies. (Indian Constitution, Indian Economy, Odisha economy & Budget, Indian and World Geography, History of India, History of Odisha, Art & culture with special reference to Odisha, General issues of Environment & Climate change – Plus Two Standard).

(c) Detail Syllabus of Computer Skill Test:

- Computer Fundamentals
- MS Windows
- Office Software
- Word Processing(MS Word)
- Spread Sheet(MS Excel)
- Presentation/Slide ware(MS PowerPoint)
- Database(MS Access)
- Usage of the Internet, Services available on the Internet
- Basic Networking Concepts, Communication Technology

(d) Detail Syllabus for Mathematics:

- Arithmetics
- Algebra
- Statistics & Probability
- Mensuration
- All Secondary School Level

SCHEDULE -II**Combined Graduate Examination****(a) Indicative Syllabus of Preliminary Written Examination**

- Arithmetic– 10th Standard
- Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.) – 10th standard
- Logical Reasoning and Analytical Ability, General Mental Ability.
- Current Events of National and International Importance.
- Computer / Internet Awareness.

(b) Indicative Syllabus of Main Written Examination:**Paper-I: Language (Odia & English)**

- Odia Language Comprehension -10th Standard.
- English Language Comprehension - Plus Two Standard).
- Precis Writing (Odia as well as English).
- Usage and Vocabulary (Odia as well as English).
- Translation from English to Odia and vice-versa.

Paper-II (General Studies)

- General Studies. (Indian Constitution, Indian Economy, Indian and World Geography, History of India, History of Odisha, General issues of Environment / Climate change – Plus Two Standard).

(c) Indicative Syllabus of Computer Skill Test:

- Computer Fundamentals
- MS Windows
- Office Software
- Word Processing (MS Word)
- Spread Sheet (MS Excel)
- Presentation/Slide ware (MS Power Point)
- Data base (MS Access)
- Usage of Internet, Services available on Internet
- Basic Networking Concepts, Communication Technology

(d) Candidates of following Services or Posts are required to qualify the Computer Skill Test.

- (i) Inspector of Supplies under Food Supplies & Consumer Welfare Department

- (ii) Estate Supervisor under General Administration (Rent) Department.
 - (iii) Auditor (LFA) under directorate of Local Fund & Auditor under directorate of employees state insurance scheme.
 - (iv) Junior Assistants under Heads of the Department.
 - (v) Computer Operator cum Store keeper under Director of Teacher Education and SCERT.
 - (vi) Junior Accountant under Director of Legal Meteorology.
 - (vii) Junior Clerk under Odisha State Legal Service Authority.
 - (viii) Inspector of Endowments under Commissioner of Endowment.
- (e) **Indicative Syllabus for Mathematics:**
- Arithmetics
 - Algebra
 - Statistics & Probability
 - Mensuration
 - All Secondary School Level
- (f) **Candidates of following Services/Posts are required to qualify the Mathematics test.**

- (i) Auditor (LFA) under Directorate of Local Fund, Auditor under Directorate of Employees State Insurance Scheme, Auditor under Financial Department, All other Auditors.

By Order of the Governor
SURENDRA KUMAR
Principal Secretary to Government