

ANNEXURE III
RECRUITMENT NOTICE
AdvertisementNo.-01/2023

In pursuance of order No. 383(23)/MEE/Sectt., dt.17.03.2023 read with the Memo No. 20(23)/SS/MEELS/2023 dt. 15.05.2023 of the Department of Mass Education Extension & Library Services, Government of West Bengal, **online applications** (through the district website of Paschim Medinipur at www.paschimmedinipur.gov.in) **are invited** from the eligible candidates for filling up the 40(Forty) post of Librarian of Govt. Sponsored Rural Libraries under the control of Local Library Authority, Paschim Medinipur.

1. Total Number of Posts in different categories: 40(Forty)

Sl. No.	Category	Nos. of post
1	UR	08
2	UR(EC)	05
3	UR(PWD)	01
4	UR(Meritorious Sports person)	01
5	UR(Ex-Serviceman)	02
6	EWS	03
7	EWS(EC)	01
8	SC	06
9	SC(EC)	03
10	ST	02
11	ST(EC)	01
12	OBC(A)	03
13	OBC-A(EC)	01
14	OBC-(B)	02
15	OBC- B (EC)	01
Total		40

2. (A) Required Essential Qualification:

- a) Passed in Higher Secondary Examination or its equivalent and Possessing a pass Certificate in Library & Information Science from any of the following institutions:-
 - i) Training Centre attached to the Bengal Library Association.
 - ii) Training Centre attached to the District Library, Ramakrishna Boys' Home, Rahara.
 - iii) Training Centre attached to the Janata Colleges, at Kalimpong and Banipur.
 - iv) Any other training Centre recognized by the Govt. of West Bengal for the purpose.
- b) Candidates with Bachelor's Degree in Library & Information Science or equivalent are also eligible to apply.
- c) Basic Knowledge in Computer Application.
- d) Knowledge in Bengali.

(B) Desirable Qualification: Working experience in Library Administration (Applicable only for full paid employee in a Library).

- 3. Age:** Age should not be less than 18 years and above 40 years as on 01.01.2023.Upper age limit is relaxable as per extant rule for reserved category of the Govt. of West Bengal.
- 4. Scale of Pay:** Basic Pay of Rs. 22700/- (Cell-1 of Level-6 in the Pay Matrix of ROPA-2019) per month and other usual allowances admissible as per government rules.
- 5. Last date of submission of application is 15/06/2023 upto 12:00 midnight.** Application received after the last date will not be entertained.
- 6. Self attested copies of following documents to be uploaded:**
 - i. All Mark sheets/Certificates related to essential (Academic & Professional) and desirable (if any) qualifications.
 - ii. Copy of proof of address/identity.
 - iii. Copy of proof of date of birth.
 - iv. Copy of caste/category certificate (if any).
 - v. Copy of certificate of basic knowledge of computer (Optional).
 - vi. Copy of Registration Certificate/Card of Employment Exchange (if any).

vii. One passport size color photograph and signature in JPG format within 150kb.

Self Attested copies (Two sets) of all these mentioned Mark sheets/Certificates/ Documents must also be submitted at the time of interview.

7. All academic and professional qualifications must have been obtained from Board/Council/Universities/ Institutions duly recognized by competent Authority.
8. The benefits of upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C. (category 'A' and 'B') (Non creamy layer) candidates of West Bengal. S.C., S.T. and O.B.C. candidates of other states may apply for unreserved vacancies as general candidates. Such benefits are also available up to the age of 45 years for Persons with Disabilities.
9. A candidate claiming to be S.C., S.T., O.B.C. (Non creamy layer) or Persons with Disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal obtained within the closing date of receipt of application and no claim in this regard will be entertained afterwards.
10. O.B.C. (Non creamy layer) candidates must submit their renewed / revalidated O.B.C. (non creamy layer) certificate prior to interview and at the time of appointment.
11. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government in the Department of Mass Education Extension & Library Services.
12. **Applications are to be submitted in online mode only in the given format. Applications submitted by any mode of communication other than the online will be summarily rejected without further information.**
13. **All concerned are requested to visit the website mentioned above regularly for downloading of Admit Cards/ Call Letters etc.**
14. **All candidates must have a valid Mobile number/Email ID for time to time electronic communication. All information regarding recruitment to the post will be available from time to time in the district website at www.paschimmedinipur.gov.in and will be communicated to the candidates.**
15. **The selection process shall be completed followed by Written Examination, Computer Test and Interview.**
16. A candidate claiming to be belonging to Ex-Serviceman/Meritorious Sportsperson category must have a certificate of his/her claim, issued from a competent authority.
17. **The decision of the Selection Committee will be treated as final and the Committee reserves the right to cancel any application partly or fully without any further communication to the candidate at any stage of recruitment.**
18. Any omission/suppression of information in the online application shall lead to rejection of the application or candidature at any stage of the recruitment process. The conditions so prescribed shall not be relaxed at any point of time.
19. **Applications not duly filled in or found incomplete or defective, in any respect, will be liable to rejection.**
20. The Selection Committee may require any further proof or particulars from the candidates, as it may consider necessary and may make further enquiries regarding eligibility.
21. All requisite certificates regarding educational qualification, proof of age, other relevant experience certificates and other requisite documents must be uploaded along with application and furnished in original, as and when required by Appointing Authority.
22. **If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement, his/her candidature will be cancelled without further reference to him/her.**
23. Canvassing in any form will be disqualification.

Sd/-

**District Magistrate, Paschim Medinipur
&
Chairman, Local Library Authority, Paschim Medinipur**