



Government of West Bengal
Office of the District Magistrate & Collector
& Chairman, Local Library Authority
Dakshin Dinajpur

Adv. No . 190/DLO/DD

Date :25/05/2023

01/Advertisement

Online applications are invited from eligible candidates for recruitment to the post of Librarian in Sponsored Public Library having the status of Rural Library in the District of Dakshin Dinajpur district under the Local Library Authority, Dakshin Dinajpur.

Name of the post	Librarian in Sponsored Public Library having the status of Rural Library.
Pay	LEVEL – 6, Cell- 1 (in the Pay Matrix Rs 22,700/- – 58.500/-) As per WB ROPA Rules 2019 plus other Allowances as admissible from Govt. of West Bengal from time to time.
Number of post to be filled up	14 (Fourteen) : UR – 01, SC – 03, SC (EC) – 01, UR (EC) – 03, UR (PWD) – 01, OBC-A (EC) – 01, OBC- B (EC) - 01, UR (Ex-Serviceman in Group – “C” Post) – 01, SC (Ex-Serviceman in Group – “C” Post) – 01, EWS – 01
Reservation	Seats will be reserved as per extant / existing Government Acts/Rules.
Essential Qualifications	(i) Must have passed Higher Secondary Examination or its equivalent from recognised Board. (ii) Possessing a Pass certificate in Library and Information Science from any of the following Institutions : a) Training Centre attached to the Bengal Library Associations, b) Training Centre attached to the District Library, Ramkrishna Mission Boys’ Home, Rahara, c) Training Centre attached to Janata Colleges at Kalimpong and Banipur d) Any other training Centre recognised by the Government of West Bengal for the purpose. (iii) Candidates with Bachelor’s Degree in Library & Information Science or equivalent are also eligible to apply (iv) Basic knowledge in computer application. (v) Knowledge in Bengali or Nepali (for hill areas of Darjeeling and Kalimpong districts only).
Age	Should not be less than 18 years and not more than 40 years as on 01.01.2023. Upper age-limit shall be relaxable in respect of candidates in the reserved category as per the extant rules of the Government.
Selection Procedure	As per Rules vide Memo No. 365/MEE/Seckt dated 15.03.2023 and Notification No 366/MEE/Seckt dated 15.03.2023 of the Department of Mass Education Extension & Library Services

Starting date for submission of online applications	30.05.2023
Last date and time for receipt of online applications	15.06.2023
Date of Written Examination	30.07.2023

- 1) Applications are to be submitted in online mode only.
- 2) Date of Written Examination and subsequently Computer Test and Interview shall be communicated to the eligible candidates through <https://ddinajpur.nic.in/> or <https://recruitmentdd.in/> / SMS in due course of time. In this regard, Candidates are advised to visit the website regularly.
- 3) The Written examination shall be of 50 marks on English & Bengali/Nepali language, General Awareness, Arithmetic, Library & Information Science on minimum qualification level, etc.
- 4) The Computer Test shall be of 10 marks.
- 5) Commencement of ONLINE application: 30.05.2023
- 6) Applications for the above post will be received in online mode only.
- 7) Last date of submission of application is 15.06.2023 at 11.59 midnight. Applications received after the last date will not be entertained.
- 8) The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government in the Department of Mass Education Extension & Library Services, Govt. of West Bengal.
- 9) All academic and professional qualifications must have been obtained from Board/Council /Universities/Institutions, duly recognized by competent authority.
- 10) In case where no Division / Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence, if required.
- 11) Applicant should not be less than 18 years and not more than 40 years of age as on 01.01.2023.

The benefits of reservation of vacancies and relaxation of upper age limit up to 5 years are admissible only to S.C. and S.T. candidates of West Bengal. Relaxation up to 3 years may be allowed to O.B.C. ('A' & 'B'- Both Non Creamy Layer) candidates of West Bengal. S.C., S.T. and O.B.C. candidates of other States may apply against unreserved vacancies only as general candidates. Such benefits are also available up to the age of 45 years of age for Persons having Physical Disabilities for 40% and above. Upper age limit is also relaxable for Ex-Servicemen who have put in not less than six months continuous service in any rank (whether as a Combatant or as a Non-Combatant) in the Armed Forces of the Union. Such Ex-Servicemen will be allowed to deduct the period of service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they will be deemed to have satisfied the condition regarding age limit.

- 12) A candidate claiming to be S.C , ST , OBC (Non Creamy layer), EWS or Persons with Disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal obtained within the closing date of receipt of application and no claims in this regard will be entertained afterwards.
- 13) OBC- A/B (Non-Creamy Layer) / EWS candidates must submit their renewed/ revalidated OBC- A/B Non Creamy Layer / EWS certificate prior interview and at the time of appointment.
- 14) **Applications once submitted shall be treated as final. Request for any change in application form and claim for being a member of the SC/ST/OBC –A/B (Non-Creamy Layer)/EWS or a Person with Disability (PWD) after submission of the application shall not be entertained whatsoever.**
- 15) All requisite certificates/ mark sheets regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents duly attested by Candidate himself (self-attested) must be uploaded along with application and furnished in original, as and when required by the Appointing Authority.

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- 16) Where experience of a number of years is prescribed this would mean only experience gained as full time paid employee in a library within the closing date of receipt of applications.
[Certificate(s) from the Head(s) of the Organization(s) / Department (s) or Competent Authority for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and field of experience indicating basic pay and consolidated pay must be obtained. The certificate(s) should also mention the nature of duties performed / experience obtained in the post(s) with duration(s)]
- 17) Where the weightage for academic and professional results are concerned, it shall be on minimum qualification level only [i.e. HS or equivalent for academic qualifications and of Certificate Course in Library & Information Science OR BLISc only (whichever having higher marks shall be counted for professional qualification)]
- 18) Candidates will be allowed to appear in the written test provisionally. Mere appearing in the Written Test is not the criteria for calling for Computer test / interview wherever applicable. It will be, subject to fulfilment of all eligibility criteria and verification of documents.
- 19) If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement, his/ her candidature will be cancelled without further reference to him/her whatsoever.
- 20) Candidates must fulfil all the above required qualifications within the closing date of submission of application.
- 21) No TA/DA will be paid for appearing in any Written Test / Computer Test /Interview for the post.
- 22) Canvassing in any form will entail disqualification.
- 23) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Local Library Authority, Dakshin Dinajpur reserves the right to modify / withdraw /cancel any communication made to the applicant.
- 24) Any corrigendum / addendum etc or any other information related to the recruitment process shall be uploaded on at <https://ddinajpur.nic.in/> or <https://recruitmentdd.in/website> only. Candidates are advised to visit the website regularly.

Place: Balurghat, Dakshin Dinajpur
Date: 25th May, 2023



District Magistrate & Collector
& Chairman, LLA, Dakshin Dinajpur