



**ONE FAMILY.. ONE VISION.. ONE MISSION.. THE SPIRIT OF SINGARENI
THE SINGARENI COLLIERIES COMPANY LIMITED**

(A Government Company)

Kothagudem Collieries (PO)–507101, Bhadradri Kothagudem Dist. Telangana State

CIN: U10102TG1920SGC000571,

Phone: 08744-249992, e-mail:per_rct@scclmines.com;

Website:www.scclmines.com

Dt. 01.03.2024

EMPLOYMENT NOTIFICATION NO. 01/2024.

The Singareni Collieries Company Limited (S.C.C.L), the turnaround marvel of Indian Coal Mining Industry, is redefining excellence. This is the Golden Chance to prove your mettle as we move along meeting new challenges and seeking opportunities. Our tradition of strengths in having the finest Mining Technology at our **18 Opencast Mines and 22 Under Ground Mines** is being geared up by increased usage of IT and serviced by Workshops, Stores & Coal Handling Plants, adopting the best operational & maintenance systems. Our quest for excellence with emphasis on Safety, Quality & Highest Productivity continues. The Singareni Collieries Company Limited (SCCL) is also engaged in Power Generation and Consultancy works through Business Development apart from Coal Mining.

Coal Mining operations are spread in Godavari Valley Coal Fields spread over in various districts of Telangana State. Apart from Coal Mining Operations in the State of Telangana, 1 Coal block (Naini) was allotted to SCCL in Talcher Coal field in the Odisha State in which coal production is commencing shortly.

The Singareni Collieries Company Ltd, with a History of over 134 years is moving ahead to retain leadership by being proactive in order to meet the market challenges even while promoting better client relationships.

SCCL is aiming to achieve 75MT in 2023-24 by adopting new technologies such as Continuous Miner, Long Wall, Bolter Miner in deep Underground mines and Open cast Mining Technology.

** Welcome and be a part of Singareni family**

PAY PACKAGE:**(1) Executive Cadre Employees:**Pay Scales effective from **01.01.2017.**

E-1	..	RS.40000	-	140000	E-5	..	RS.80000	-	220000
E-2	..	RS.50000	-	160000	E-6	..	RS.90000	-	240000
E-3	..	RS.60000	-	180000	E-7	..	RS.100000	-	260000
E-4	..	RS.70000	-	200000	E-8	..	RS.120000	-	280000

In addition to Basic Pay:

- Dearness Allowance is applicable on basic pay and will be revised quarterly from time to time.
- Perks and Allowance under cafeteria approach @ 35% of the Basic Pay.
- Annual Increment @3% of the Basic Pay.

Other Benefits:

- Contributory Coal Mines Provident Fund @ 12% (Basic + DA).
- Contributory Coal Mines Pension facility.
- Gratuity.
- SCCL Executive Defined Contribution Pension scheme 2007.
- Unfurnished accommodation with power & water supply.
- Free 01 LP Gas Cylinder per month.
- The superannuation Age is 61 years.
- Bonus, Incentives, Medical facilities, Education facilities, Recreational Facilities, Clubs.
- Leave encashment subject to maximum of 60 days in a calendar year.
- Contributory Post Retirement Medicare Scheme for Executives (CPRMSE).

(2) Non-Executive Cadre Employees:

Present Pay wef: 01.07.2021

GRADE (Basics per month)		CATEGORY (Basics per day)	
A1	Rs. 71030.56	Cat- I	Rs. 1502.66
A	Rs. 55073.14	Cat-II	Rs. 1536.50
B	Rs. 51103.12	Cat-III	Rs. 1583.32
C	Rs. 47330.25	Cat-IV	Rs. 1615.44
D	Rs. 43775.55	Cat-V	Rs. 1682.55
E	Rs. 41966.51	Cat-VI	Rs. 1756.10
F	Rs. 41501.93		
G	Rs. 40924.77		
H	Rs. 40058.93		

In addition to Basic Pay:

- ❖ Dearness Allowance is applicable on basic pay being revised quarterly from time to time.
- ❖ Special DA @1.795% on Basic pay.
- ❖ Annual increment @ 3% Basic pay.
- ❖ Attendance Bonus 10% on Basic pay.
- ❖ Special Allowance @ 5% of Basic (Frozen) applicable.
- ❖ Conveyance reimbursement or Transport Subsidy as applicable.
- ❖ Additional Transport subsidy as applicable.

Other Benefits:

- ❖ LTC (Hometown) and LLTC (Bharath Bhraman) as per eligibility.
- ❖ Leave encashment facility every year and on superannuation.
- ❖ One Free LP Gas Cylinder per month.
- ❖ Contributory Coal Mines Provident fund @ 12% (Basic + DA) and contributory Coal Mines Pension Scheme.
- ❖ Bonus, Incentives.
- ❖ Medical facilities, Education facilities, Recreational facilities, Clubs etc.
- ❖ Retirement Age on Superannuation is 61 years.
- ❖ Contributory Post Retirement Medicare Scheme for Non-Executives (CPRMS-NE).



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THE SINGARENI COLLIERIES COMPANY LIMITED**

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**KOTHAGUDEM COLLIERIES-507 101, BHADRADRI KOTHAGUDEM DIST,
TELANGANA STATE.**

DATED: 01/03/2024.

EMPLOYMENT NOTIFICATION NO. 01/2024.

I. APPLICATIONS ARE INVITED FROM THE ELIGIBLE CANDIDATES FOR RECRUITMENT OF THE FOLLOWING EXECUTIVE & NON-EXECUTIVE CADRE POSTS IN SCCL:

Sl. No	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION
Executive Cadre Posts		
1.	MANAGEMENT TRAINEE (MINING), E-2 GRADE Total Vacancies: 139 (136+03*) Unreserved(Open to all i.e. Local & Non-Local): 08 (06+02*) Vacancies OC-3, EWS-01, BCC-02*, BCD-01, SC-01 Local: 131 (130+01*) Vacancies OC-46+01*, EWS-13, BCA-10, BCB-12, BCC-01, BCD-10, BCE-06, SC-19, ST-13	B.E / B.Tech/ BSc(Engg.) or its equivalent qualification (Regular) in Mining Engineering With Minimum of 60% Marks. Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).
2.	MANAGEMENT TRAINEE (F&A), E2 GRADE Total Vacancies: 22 (17+05*) Unreserved(Open to all i.e. Local & Non-Local): 02* Vacancies ST-01*, BCE-01* Local: 20 (17+03*) Vacancies OC-05, EWS-02, BCA-01+01*, BCB-01, BCD-02, BCE-01, SC-02+01*, ST-02+01*, PWD - 01(OH)	CA (or) ICWA / CMA Age: Minimum 18 Years and Maximum 30 Years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC, PWD candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).
3.	MANAGEMENT TRAINEE (PERSONNEL), E- 2 GRADE Total Vacancies: 22 Unreserved(Open to all i.e. Local & Non-Local): 01 vacancy OC-01 Local: 21 Vacancies OC-06, EWS-02, BCA-02, BCB-02, BCD-02, BCE-01, SC-04, ST-02	Graduates with at least Two Years Full-time Post Graduate Degree / P.G.Diploma / Post Graduate Programme in Management with Specialisation in HR / Industrial Relations & Personnel Management or MHRD/MHROD or MBA Specialisation with HR (Major) or Master of Social Work with Specialisation in HR from Recognised Indian University/Institutes with Minimum 60% Marks. Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024). NOTE: MBA specialization with HR (Minor) is not eligible for this post.

Sl. No	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION
4.	<p>MANAGEMENT TRAINEE (IE) E-2 GRADE Total Vacancies: 10</p> <p>Unreserved(Open to all i.e. Local & Non-Local): Nil</p> <p>Local: 10 Vacancies OC-04, EWS-01, BCA-01, BCB-01, SC-02, ST-01</p>	<p>B.E/B.Tech/BSc(Engg) in Industrial Engineering with Minimum 60% Marks.</p> <p><i>(Not Applicable Branches "Production & Industrial Engineering Or Any Such Other Combinations With Industrial Engineering")</i></p> <p>OR</p> <p>B.E/B.TECH/B.Sc. (Engg) in any Engineering Branch with 60% marks with PG Degree/PG Diploma in Industrial Engineering (IE/IE&M/IE & OR)</p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>
5.	<p>JR. ESTATES OFFICER, E1 GRADE Total Vacancies: 10 (09+01*)</p> <p>Unreserved (Open to all i.e. Local & Non-local): 01 Vacancy BCE-01*</p> <p>Local: 09 Vacancies OC-04, EWS-01, BCD-01, ST-02, PWD-01(HH),</p>	<p>Degree or its Equivalent Qualification with 55% Marks in the Aggregate and Degree in LAW with 55% Marks.</p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC, PWD candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>
6.	<p>MANAGEMENT TRAINEE (HYDRO-GEOLOGIST), E2 GRADE Total Vacancies: 02</p> <p>Unreserved(Open to all i.e. Local & Non-Local): Nil</p> <p>Local: 02 Vacancies OC-01, SC-01</p>	<p>M.Sc. (Tech) Hydrogeology / M.Sc. (Applied Geology) / M.Sc Geology with Minimum 60% Marks</p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>
7.	<p>MANAGEMENT TRAINEE (CIVIL) E-2 GRADE Total Vacancies: 18 (15+03*)</p> <p>Unreserved (Open to all i.e. local & Non-local): 01* Vacancy OC-01*</p> <p>Local: 17 (15+02*) Vacancies OC-05, EWS-01, BCA-01, BCB-01, BCC-01, BCD-01, BCE-01, SC-02+02*, ST-02</p>	<p>B.E / B.TECH/ BSc(Engg.) or its equivalent qualification (Regular) in Civil Engineering with Minimum of 60% Marks.</p> <p><i>(Not applicable branches - Civil with Architecture or Structural Engineering or any other combinations with civil)</i></p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC, PWD candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>

Sl. No	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION
8.	<p>JUNIOR FOREST OFFICER E-1 GRADE Total Vacancies: 03</p> <p>Unreserved (Open to all i.e. Local & Non-Local): NIL</p> <p>Local: 03 Vacancies OC-01, BCA-01, PWD - 01(HH)</p>	<p>B.Sc (Hons)(AGR)/ Forestry/ Horticulture OR M.Sc.(AGR)/Forestry/Horticulture OR Holder of Government Forest Range Certificate OR Forest Range Officer in Departments/ Corporations OR In Equal Cadre in any other Forest based Industries/Organisations</p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC,PWD candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>
9.	<p>GENERAL DUTY MEDICAL OFFICER, E3 GRADE Total Vacancies: 30</p> <p>Unreserved(Open to all i.e. Local & Non-Local): 01 Vacancy OC-1</p> <p>Local: 29 Vacancies OC-08, EWS-03, BCA-02, BCB-03, BCD-03, BCE-01, SC-05, ST-03, PWD - 01 (MD)</p>	<p>M.B.B.S & Registration with Telangana State Medical Council</p> <p>MAX. AGE: 45 YEARS AS ON 01.03.2024.</p> <p>5 Years Age Relaxation will be allowed to the BC, SC, ST,PWD Candidates</p>
NON-EXECUTIVE CADRE POSTS		
10.	<p>SUB-OVERSEER TRAINEE (CIVIL), T&S GRADE-C</p> <p>Total Vacancies: 16</p> <p>Unreserved (Open to all i.e. Local & Non-local): Nil</p> <p>Local: 16 Vacancies OC-05, EWS-01, BCA-01, BCB-02, BCC-01, BCD-01, BCE-01, SC-02, ST-02</p>	<p>Diploma in CIVIL Engineering (from institutions approved by AICTE)</p> <p>Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 01.03.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit i.e. 30+5=35 years as on 01.03.2024).</p>

Note: 1. (*) Denotes Carry Forward Vacancies.

2. For persons with Disability (**with minimum 40% disability**) PWD reservation is applicable for the post mentioned at Sl. No. 2, 5, 7, 8, 9 in the above table and Category of Disability suitable for the post are given below:

Sl. No	Name of the post	Category of Disabilities Suitable for the post
02	MT (F&A), E-2 Grade	a)LV, b)HH, c)OA,OL,BL,OAL,BLOA,Dw d)MD involving a to c
05	Jr. Estates Officer, E-1 Grade	a)LV, b)HH, c)OA,OL,Dw, d)SLD, e)MD involving a to d
07	MT (Civil), E-2 Grade	a)HH, b)OA,OL,Dw, c)SLD, d)MD involving a to c
08	Jr. Forest Officer, E-1 Grade	a)LV, b)HH, c)OA,OL,Dw, d)SLD, e)MD involving a to d
09	GDMO, E-3 Grade	a)OA,OL,DW, b)SLD, c)MD involving a to b

Abbreviations: LV – Low Vision, HH – Hard of Hearing, OA - One Arm, OL - One Leg, OAL- One Arm & One Leg, BLOA-Both Legs & One Arm, BL- Both Legs, DW - Dwarfism, SLD-Specific Learning Disability, MD - Multiple Disabilities.

II. HOW TO APPLY / UPLOAD THE APPLICATION FORM :

A. POINTS TO BE NOTED BEFORE UPLOADING THE DETAILS IN THE ONLINE APPLICATIONS:

The candidates are requested to go through the guidelines and comply scrupulously:

- 1) The candidate should ensure the age criteria mentioned in the Notification and the date of birth of the candidate mentioned in the online application should tally with the date of birth recorded in the SSC records. Further they have to ensure uploading of signature and photo. If Candidates fail to upload the specified size of photo and signature in the online application their candidature will not be considered.
- 2) To ascertain the Local/Non-Local Status, the candidate has to check the parameters i.e., **1ST TO 7TH Class** Study details mentioned in the Notification and ensure whether he/she belongs to Local or Non-Local.
- 3) Candidate has to furnish the Caste details basing on the Latest Caste Certificate obtained within 6 months prior to the 01.03.2024.
- 4) Candidate has to possess invariably the specified qualification mentioned against the post in the notification. Possessing higher qualification or any other qualification without the basic specified qualification for the post will not be considered.
- 5) Wherever percentage (%) of marks is not awarded by the University/Institute and only grades (e.g. GPA/CGPA/CQPI) are awarded, the same should be converted to the exact equivalent percentage (%) of marks as per the following formula.

Example:

On a 10 point scale CGPA/GPA of 6.0 will be considered as 60%

For the purpose of calculating the aggregate final marks, the aggregate marks of all years/semesters/trimesters would be taken. Rounding of percentage

(%) will not be acceptable under any circumstances, hence 60% of marks and above will only be considered.

- 6) Prescribed Qualification for the post must be from University/Institute recognized by appropriate statutory authority of India.
- 7) If any candidate selected for the post who is working in the Govt. Organizations, PSUs etc., has to submit No Objection Certificate from his employer at the time of Original Certificate Verification and to submit relieving letter within a week period after verification of certificates and declared Medically fit for the post.

Important Note: Based on the information uploaded by the candidate, he/she is made eligible for issuance of Hall ticket. If the candidate fails to produce documentary proof for the information furnished/uploaded by him/her in the online application, the candidature of such candidates, even if selected provisionally, will be rejected at any time at the discretion of the management and the claim of the candidate to consider his case, will not be entertained.

B. Steps to be followed for submitting online application for the above posts:

1.	Visit SCCL web site http://www.scclmines.com
2.	Click on "careers" link available on homepage.
3.	Submission of Online applications will start from 01/03/2024 at 12.00Noon onwards.
4.	ONLINE Application can be submitted upto 5.00 PM on 18/03/2024 (website closure).
5.	Candidates have to take a print of the ONLINE Application Form after successful submission of data.
6.	Upload all details of the Candidates in the respective Columns of Online Application form. The details once entered, cannot be altered at a later date. Submission of any false or incorrect information or suppression of any factual information at any stage by the candidate is liable for disqualification of his candidature.
7.	Candidates have to submit one application only for eligible post. More than one application received for same post will be rejected. Candidates are advised not to change their Mobile Number and E mail ID given in the online application format till completion of selection process.
8.	The candidates who possess requisite qualification shall only apply On-line by satisfying themselves about the terms and conditions of this recruitment.
9.	On successful submission of online application, for the purpose of FEE Payment, take a print out of your application and note down your Application number and other details as submitted by you. Click on the " <u>Please click here for application fee payment through Bank</u> " link appearing on screen for proceeding to payment.

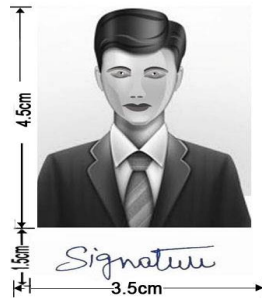
NOTE: Candidates need not send hard copies of application and enclosures.

C. General Provisions for submitting Online Application:

1. Applicants must compulsorily fill up all relevant columns of application and submit the application through website only. The particulars made available in the website shall be processed through Computer and the eligibility is decided in terms of notification.
2. The Applications received online in the prescribed proforma available in the website and within the time shall only be considered and SCCL will not be held responsible for any kind of discrepancy.

3. Applicants must upload their Degree and Consolidated Memorandum of Marks of the qualifying examination specified for the post in ***.pdf format**. For instance in case of MT(Mining)/MT(Civil) etc., Original/Provisional Degree Certificate and Consolidated Memorandum of Marks as specified to be uploaded as below:
- Upload the prescribed qualification certificates as per Notification in PDF only in colour.
 - Make sure that the document/certificate uploaded is clearly visible and remove any unwanted space or things around the document/certificate before uploading the same.
 - PDF document size must be in between 100 kb and 300 kb.
4. Applicants must upload his / her own scanned latest colour photo and signature through jpg format in the following steps.

Sample Photo and signature:



- e.g. The Technical Specifications of the sample scanned image shown above are:
- Size of the file should be between 10KB & 50 KB
 - Dpi setting = 200 dpi
 - True Colour
- Paste the Photo on any white paper as per the above required dimensions. Sign in the Signature Space provided. Ensure that the signature is within the box.
 - Scan the above required size containing photograph and signature. Please do not scan the complete page.
 - The entire image (of size 3.5 cm by 6.0 cm) consisting of the photo along with the signature is required to be scanned and uploaded in ***.jpg** format.
 - Ensure that the size of the scanned image is not more than 50 KB.
 - If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the dpi resolution, no. of colors etc., during the process of scanning.
 - The candidate has to sign in full in the box provided. Since the signature is proof of identity, it must be genuine and in full; initials are not sufficient. Signature in CAPITAL LETTERS is not permitted.**
 - The signature of the candidate uploaded must be signed by the candidate only and not by any other person.**
 - The signature will be used to put on the Hall Ticket and wherever necessary. If the candidate's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the candidate will not be allowed for the examination.
 - The candidate has to upload his/her Photo with Signature in the prescribed format by clicking on the browse button at the time of submission of application form. **Applications submitted without photo and signature are liable for rejection.**

D. MODE OF PAYMENT.

1. Fee to be paid:
 - i. Rs. **1000/-** to be paid by the candidates (Rs. **100/-** for online application processing fee and Rs. **900/-** for examination fee)
 - ii. Candidates belonging to SC/ST and Employees of SCCL are exempted from payment of examination fee. However they shall pay online application processing fee of Rs. **100/-**.
2. The candidates to pay Application Processing Fee / Examination fee as per the Notification have to follow the following steps:
 - i. On successful submission of online application, for the purpose of Payment of Application Processing Fee and Examination Fee (if applicable), take a print out of your application and note down your Application number and other details as submitted by you. Click on the "**Please click here for application fee payment through Bank**" link appearing on screen.
 - ii. Candidates on clicking through "**SBI Payment Link**" provided on the screen will have to **accept** the terms and conditions of the Bank and then click on the "**Proceed Button**" to navigate SBI payment page titled "**Singareni Collieries**" wherein he/she has to select payment category as applicable to their Caste/Category to proceed for further payment process by filling the following details.
 - a. Notification No. (01/2024)
 - b. Post applied for
 - c. Your application number
 - d. Name as per SSC
 - e. Father's Name
 - f. Date of birth
 - g. Aadhar Number
 - h. Mobile Number
 - i. Fee (to be entered as applicable)
 - iii. Once the above details are filled and the Form is submitted, the candidate will be directed to the Payment Form where he can choose a suitable mode of Payment from the following.
 - a. NEFT/RTGS.
 - b. Credit Card
 - c. Internet Banking
 - d. UPI payment etc.
 - iv. The **Name of the Post and the Application number should be invariably entered correctly in Bank payment form** in order to validate your payment. A wrong entry of the above will make your payment void.
 - v. **Fee once paid shall not be refunded or adjusted under any circumstances. Failure to pay the Fee applicable to their Caste/Category will entail total rejection of the application.**
 - vi. The SCCL will not be responsible for the Technical snag encountered during the process of payment of examinations fee and will not take responsibility for remittance of the amount back to their accounts. The candidates shall consult their bank branches in this regard.

III. GENERAL CONDITIONS:

1. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
2. All the essential certificates issued by the Competent Authority shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.
3. **IMPORTANT**: The claim of the candidates with regard to the Date of Birth, Educational /Technical qualifications and community are accepted **only provisionally** on the information furnished by them in their application form and is subject to the verification and satisfaction of SCCL. Mere admission to any test or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore **provisional at all the stages and SCCL reserves the right to reject candidature at any stage** of the selection even after the appointment has been made.
4. SCCL is not responsible, for any discrepancy in submitting through Online. The applicants are therefore, advised to strictly follow the instructions in their own interest.
5. Applicant must compulsorily fill-up all relevant fields of application and submit application through website only.
6. Incomplete/incorrect application form will be summarily rejected. SCCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling-up of the application form at the time of submission. **If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.**
7. Before payment of fee and submission of application form, the candidates should carefully ensure his/her eligibility for this notification. No relevant column of the application form should be left blank, otherwise application form will not be accepted.
8. The applications received online in the prescribed Proforma available in the website and submitted within the time shall only be considered and the SCCL will not be held responsible for any kind of discrepancy.
9. The qualifications submitted in Online Applications by the Candidates should be in compliance with the prescribed qualification mentioned in the Notification, must be from University/Institute recognized by appropriate statutory authority of India and should be Full time/Regular course.
10. Wherever equivalent qualification is mentioned in the notification, the same should be in regular mode and the decision of SCCL Management is final with regard to equivalent qualification.
11. The posts advertised are tentative. SCCL reserves the right to cancel / restrict / enlarge / modify / alter the number of vacancies and the requirements advertised, if need so arise, without issuing any further notice or assigning any reason thereto.
12. Age No Bar for Internal Candidates.
13. The date of Recruitment Test and commencement of downloading of Hall Tickets will be kept in SCCL website for information of the candidates and also will be communicated to the eligible candidates through messages to their Cell phone Numbers given in the online application data sheet.

14. The syllabus for each post for the Recruitment Test will be placed in SCCL website in due course.
15. Any modifications / amendments / corrigendum to the Notification and Messages / Information to the candidates etc., will be intimated through SCCL web site only. Candidates are advised to visit SCCL website regularly for any updates.
16. Once recruited the candidates are liable for transfer to any other District/State wherever required by SCCL including Naini Block in Odisha.

Note:	<p>(1) Knowledge of Telugu is desirable.</p> <p>(2) The candidates belonging and claiming to be Backward Classes group 'E' may apply indicating their community as BC 'E' group. However, providing reservation under BCE category is subject to the final outcome of Civil Appeal Nos: 2628-2637 of 2010 pending in the Hon'ble Supreme court of India and amendment of the State and Subordinate Service Rules (BCE sub-group to be indicated in Caste Certificate invariably).</p> <p>(3) SC/ST/BC/PWD candidates shall have 5 years age relaxation in upper age limit as per Recruitment Rules of the Company. The reservation to local cadre is applicable to the above posts.</p> <p>(4) Medical Examination: Before joining service, the selected candidates will have to undergo Initial Medical Examination by the Company Medical Officer as per the Medical Attendance Rules of the Company and as per the provisions mentioned in The Mines Act 1952 and in The Mines Rules 1955 for ascertaining Medical Fitness of the candidate.</p>
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IV. GENERAL INFORMATION:

1. On selection, the selected candidate has to produce the following Original Certificates invariably during verification of Certificates :

i.	Study Certificates from Class 1st TO 7th - to ascertain Local status
ii.	SSC/Its equivalent - for Proof of Date of Birth
iii.	All Qualifying Certificates for the post (Memo of Marks + Provisional/Original Degree, Bonafide certificate from the College/University/Institution)
iv.	Latest Caste Certificate issued by the Competent Authority not earlier than six months from the date of notification.
v.	Valid Certificates issued by the Competent Authority in respect of candidates claiming reservation under EWS/PWD.
vi.	Employment Registration Card (Optional).
vii.	I.D. Proof mentioned in the online application.
viii.	If employed in Govt. Services, Relieving Letter from the HOD of the respective Department
ix.	Copy of signed online application data sheet.

2. SCCL Management shall not hold responsibility for any interruption of website due to technical snag during submission of Online Application.
3. The relevant Pass/Provisional/Original Certificate of the qualifying examination should have been dated on **or** before **01.03.2024**.

4. **RESERVATIONS & RELAXATIONS:**

- **Rule of Reservation for SC/ST/BC/EWS and Women are applicable. Local Reservation to implement the Spirit of Presidential Order, 2018 (Combined Local & Non-local -5% & Local -95%) as approved by the Board of Directors of SCCL is applicable for the above posts.**
- Women reservation is Horizontal Reservation as per G.O.Ms.No.03 Dt. 10.02.2024 and G.O.Ms.No.35, Dt. 13/02/2024.
- PWD Reservation is applicable for the posts mentioned at Sl. No. 2,5,7,8,9 in the table at **Para.I**

Wherever percentage of marks in the qualifying examination is prescribed, the percentage is relaxed to the extent 5% in case of SC/ST candidates only.

5. Candidates who wish to claim reservation should invariably produce latest copy of Permanent Caste Certificate issued by Government of Telangana **or** the Caste Certificate recently issued by Revenue Officer not below the rank of Tahsildhar/Mandal Revenue Officer, date of issue of which should not be six months earlier to **the date of notification.**
6. The Income and Asset certificate is to be submitted for the Financial Year prior to the year of application (i.e., 2022-23) issued by Revenue Authorities not below the rank of Tahsildar working under Telangana Government in the name of the Candidate with total income of the family for claiming **EWS reservation.**
7. Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be debarred permanently for all Recruitments held by the SCCL.

8. **RESERVATION FOR LOCAL CANDIDATES:**

- A. 95% posts are reserved for local candidates to implement the Spirit of the Presidential Order 2018, as approved by Board of Directors, SCCL. The following guidelines will be followed:

LOCAL MEANS	CANDIDATES BELONGING TO FOLLOWING DISTRICTS IN THE STATE OF TELANGANA NAMELY KOMARAMBHEEM-ASIFABAD, MANCHERIAL, PEDDAPALLI, JAYSHANKAR-BHOOPALAPALLY, MULUGU, ADILABAD, NIRMAL, JAGITYAL, KARIMNAGAR, RAJANNA SIRICILLA, KOTHAGUDEM-BHADRADRI, KHAMMAM, MAHABUBABAD, JANGAON, WARANGAL RURAL AND WARANGAL URBAN.
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EXECUTIVE CADRE POSTS:

UNRESERVED (OPEN TO ALL) MEANS	CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA STATE AND REST OF INDIA.
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NOTE: In case of Executive Cadre posts, Rule of Reservation (Communal) is applicable to the candidates belonging to Telangana State only and the candidates (including SC, ST, OBC) belonging to other than State of Telangana will be considered in general category i.e. for OC vacancies only.

NON-EXECUTIVE CADRE POSTS:

UNRESERVED (OPEN TO ALL) MEANS	CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA STATE
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DEFINITION OF LOCAL CANDIDATE AS PER PRESIDENTIAL ORDER 2018 :**B. Local Candidate.-**

- (1) A candidate for direct recruitment to any post shall be regarded as a local candidate in relation to a local area,-
- (a) in cases where a minimum educational qualification has been prescribed for recruitment to the posts,-
- (i) if he has studied in an educational institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he appeared or, as the case may be, first appeared for the relevant qualifying examination; or
- (ii) where during the whole or any part of the four consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination he has not studied in any educational institution, if he has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the qualifying examination in which he appeared, or as the case may be, first appeared.
- (b) In cases where no minimum educational qualifications has been prescribed for recruitment to the post, if he has resided in that local area for a period of not less than four years immediately preceding the date on which the post is notified for recruitment.

Explanations: - For the purpose of this paragraph,-

- (i) 'educational institution' means a University or any educational institution recognized by the State Government, a University or other competent authority;
- (ii) relevant qualifying examination in relation to a post means,-
- (a) the examination, a pass in which is the minimum educational qualification prescribed for the post;
- (b) the Seventh Class examination or an examination declared by the State Government to be equivalent to the Seventh Class examination; whichever is lower ;
- (iii) in reckoning the consecutive academic years during which a candidate has studied, any period of interruption of his study by reason of his failure to pass any examination shall be disregarded;
- (iv) the question, whether any candidate for direct recruitment to any post has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his parents or other guardian.
- (2) A candidate for direct recruitment to any post who is not regarded as a local candidate under sub-paragraph
- (1) in relation to any local area shall,-
- (a) in cases where a minimum educational qualification has been prescribed for recruitment to the post,-
- (i) If he has studied in educational institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he appeared or as the case may be, first

appeared for the relevant qualifying examination be regarded as a local candidate in relation to,-

- (A) Such local area where he has studied for the maximum period out of the said period of seven years; or
 - (B) Where the periods of his study in two or more local areas are equal, such local areas where he has studied last in such equal periods;
- (ii) If during the whole or any part of the seven consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination, he has not studied in the educational institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,-
- (A) Such local area where he has resided for the maximum period out of the said period of seven years; or
 - (B) Where the periods of his residence in two or more local areas are equal, such local area where he has resided last in such equal periods;
- (b) In cases where no minimum educational qualification has been prescribed for recruitment to the post, if he has resided in the State for a period of not less than seven years immediately preceding the date on which the post is notified for recruitment, be regarded as a local candidate in relation to,-
- (i) such local area where he has resided for the maximum period out of the said period of seven years; or
 - (ii) where the periods of his residence in two or more local areas are equal such local area where he has resided last in such equal periods.
- (c) In cases where Visually Handicapped and Hearing Handicapped persons studied in the special schools meant for them, the native place of the parents of such Visually Handicapped and Hearing Handicapped persons.

C. REQUISITES OF LOCAL CANDIDATES:

- (1) The candidates shall ensure their Local or Non-Local Status before applying for the post.
- (2) The candidates claiming reservation as Local candidate should produce the Study certificates from 1st to 7th class. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4 years period as prescribed in **Annexure - I**. However, if it is based on residence, a certificate should be submitted as prescribed in **Annexure - II** obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.
- (3) If a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may

be, separate certificates from the concerned Tahsildars/ Mandal Revenue Officers have to be obtained in respect of different areas.

- (4) Residence certificate will not be accepted, if a candidate has studied in any educational institution upto **7th class**/its equivalent examination, such candidates have to produce study certificates invariably.
- (5) Any one certificate, whether study or residence would suffice for enabling the candidate to apply as a "**local candidate**".
- (6) Candidates claiming to be local candidates and intend to avail the reservation provided shall have to produce study certificates from 1st to 7th class wherein the 4 years study shall be in Local Area. In case the candidate has not studied regular in any Institution, the Study Gap Certificate / Residence Certificate for the relevant period issued by the Revenue officer of rank not less than the rank of Tahsildar shall be produced.
- Candidates claiming to be local candidates who intend to avail the reservation provided will have to adduce adequate proof of such local candidature.

NOTE:

- SINGLE CERTIFICATE, WHETHER OF STUDY OR RESIDENCE WOULD SUFFICE FOR ENABLING THE CANDIDATE TO APPLY AS A "**LOCAL CANDIDATE**".
- RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO **7th class**/ITS EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.

9. METHOD OF SELECTION FOR THE ABOVE POSTS:

The Recruitment Test (Objective type) will be held in OMR Based offline mode / Computer Based Recruitment Test (CBRT) mode. The SCCL reserves the right to conduct the Recruitment Test either in OMR based Offline mode or in CBRT mode.

MINIMUM QUALIFYING MARKS IN THE RECRUITMENT TEST	For candidates belonging to	Executive Cadre	Non-Executive Cadre
	OC/EWS	40%	30%
	BC/PWD	35%	25%
	SC/ST	25%	15%

Medium of Conducting Recruitment Test will be in English only.

- 10. Interpretation:** Interpretation of the provisions of this notification will be reserved with the Director (PA&W) SCCL and his interpretation is final.
- 11. The Merit List for the posts notified in this Notification will be kept 'valid' for a period of one year from the date of selections.**

The decision of SCCL in all aspects and all respects pertaining to the application and its acceptance or rejection, as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects. SCCL reserves its right to alter and modify time and conditions laid down in the Notification for conducting the various stages up to selection, duly intimating details thereof through SCCL Website, as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by SCCL at any stage.

Sd/-

CHAIRMAN & MANAGING DIRECTOR.

SCHOOL STUDY CERTIFICATE

Name of the Student :

Father's Name :

Class	Name and Place of School	District	Duration of Study giving month and year
I			
II			
III			
IV			
V			
VI			
VII			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School (s):

Town/Village:

District:

STATION:

DATE:

Signature of the Head of the
Educational Institute(s)

With Seal:

II - Certificate of Residence

(To be produced by such candidates who have not studied in any Educational institutions during the whole or any part* of the relevant 4/7 years period)

It is hereby certified -

(a) that Sri/Srimathi/Kumari

S/o, W/o, D/o _____ appeared for the first time for the **7th class** examination in _____(month) _____ (year);

(b) that he/she has not studied in any educational institution during the whole / a part of the **4/7 consecutive academic years** ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) that in the **4/7 years** immediately preceding the commencement of the aforesaid examination, he/she resided in the following place / places namely.

Sl.No.	Village	Taluk	District	Period
1				
2				
3				
4				
5				
6				
7				

Office Seal

Station:

Date:

Officer of the Revenue Department
not below the rank of Tahsildar or
Deputy Tahsildar in independent
charge of a Sub-Taluk.

Strike off 'whole' 'a part', as the case may be.