



## TELANGANA STATE ROAD TRANSPORT CORPORATION

### NOTIFICATION

#### ENGAGEMENT OF GRADUATE (ENGINEERING) APPRENTICES AND TECHNICIAN (DIPLOMA) APPRENTICES

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Applications are invited online from the eligible Graduate/Diploma holders in Engineering for undergoing Apprenticeship training at all the Depots of TSRTC through [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) NATS WEBSITE.

The desirous eligible candidates may register their names in the [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) NATS Web Portal and apply ON-LINE to the TSRTC (User ID : STLHDS000005) up to 15.06.2022 by satisfying themselves with the terms and conditions mentioned in the TSRTC official web site [www.tsrtc.telangana.gov.in](http://www.tsrtc.telangana.gov.in).

  
CHIEF PERSONNEL MANAGER  
T.S.R.T.C.



తెలంగాణ రాష్ట్ర రోడ్డు రవాణా సంస్థ  
ప్రకటన

ఇంజనీరింగ్ మరియు డిప్లొమా అప్రెంటిస్ ఖాళీల భర్తీ

TSRTC యొక్క అన్ని డిపోలలో అప్రెంటిస్‌షిప్ శిక్షణ పొందేందుకు అర్హులైన ఇంజనీరింగ్ గ్రాడ్యుయేట్/డిప్లొమా హోల్డర్ల నుండి ఆన్‌లైన్లో దరఖాస్తులు ఇందుమూలముగా ఆహ్వానించడమైనది.

అర్హత గల అభ్యర్థులు TSRTC అధికారిక వెబ్ సైట్ [www.tsrtc.telangana.gov.in](http://www.tsrtc.telangana.gov.in) లో పేర్కొన్న నిబంధనలు మరియు షరతులతో సంతృప్తి చెందడం ద్వారా 15.06.2022 వరకు ఆన్‌లైన్లో [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) వెబ్ పోర్టల్లో TSRTC (యూజర్ ఐడి : STLHDS000005) లో తమ పేర్లను నమోదు చేసుకోవచ్చు.

CHIEF PERSONNEL MANAGER  
T.S.R.T.C.



## TELANGANA STATE ROAD TRANSPORT CORPORATION

Notification Ref: R2/20(03)/2022-Rect.

ENGAGEMENT OF GRADUATE (ENGINEERING) APPRENTICES AND TECHNICIAN (DIPLOMA) APPRENTICES AGAINST TRAFFIC SUPERVISOR TRAINEE & MECHANICAL SUPERVISOR TRAINEE

### USER GUIDE & INSTRUCTION BOOKLET

Applications are invited On-line through WEBSITE [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) from the Graduate (Engineering) and Technician (Diploma) holders for selection of Graduate / Diploma Apprentices.

The desirous eligible candidates may register their names in the [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) NATS Web Portal and apply ON-LINE to the TSRTC by satisfying themselves with the terms and conditions. Last date for applying to TSRTC is 15.06.2022.

TOTAL NUMBER OF VACANCIES : 300

The number of vacancies Region-wise are furnished hereunder.

Sl. No.	Name of the Region	TOTAL REQUIREMENT
1	Hyderabad Region	51
2	Secunderabad Region	36
3	Mahaboobnagar Region	27
4	Medak Region	24
5	Nalgonda Region	21
6	Ranga Reddy Region	21
7	Adilabad Region	18
8	Karimnagar Region	30
9	Khammam Region	18
10	Nizamabad Region	18
11	Warangal Region	27
12	NOUs	9
	TOTAL	300

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**1.Reservation of Training Places:-**

- a) In respect of each of the states specified in column (2) of the Schedule - IIA training places shall be reserved by the employer for the Schedule Castes and Scheduled Tribes in every designated trade so that the ratio of the apprentices belonging to the Scheduled Castes and Scheduled Tribes to the total number of apprentices in such designated trade or trades shall be specified in columns (3) and (4) of the said Schedule (and where there is more than one designated trade in an establishment such training places shall be reserved also on the basis of total number of apprentices in all designated trades in such establishments). Provided that when the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the training places so reserved for them may be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Caste and if the prescribed training places can not be filled even in the above given manner, then the training places so lying unfilled may be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes.

As per the Schedule-IIA (Rule-5) of Apprentice Act Rules, 1992 reservation shall be maintained in the ratio of 1::16 to Scheduled Caste and 1::32 to the Scheduled Tribe.

- b) The training places for the Other Backward Classes in designated trades shall be reserved by the employer according to the prescribed norms followed in the respective State or Union territory and if training places cannot be filled from the Other Backward Classes, then the training places so lying unfilled may be filled by persons not belonging to the Other Backward Classes

As per the Recruitment Regulations-2004 of TSRTC, item No.12, 25% reservation shall be maintained for Backward Classes.

2. Number of posts mentioned above are provisional. They may vary upwards or downwards.

**3. EDUCATIONAL QUALIFICATIONS :**

- a) Candidates possessing qualification of B.E./B.Tech in any discipline Engineering are eligible.
- b) Candidates possessing qualification of Diploma in any discipline Engineering conducted by the Department of Technical Education or its equivalent qualification in the same discipline are eligible.

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4. Preference will be given to the Graduate/Diploma holders of Automobile/ Mechanical Engineering.
5. The candidates must not be below 18 years and above 35 years as on 01.07.2022.
6. PHC candidates are not eligible to apply for the above posts.
7. An amount of Rs.18,000/-; Rs.20,000/- & Rs.22,000/- per month for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> years respectively will be paid to Graduate (Engineering) Apprentices towards Stipend during the Apprentice period.
8. An amount of Rs.16,000/-; Rs.17,500/- & Rs.19,000/- stipend per month for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> years respectively will be paid to Technician (Diploma) Apprentices towards Stipend during the Apprentice period.
9. **SELECTION PROCEDURE :** On receipt of Candidates list from NATS short listing of candidates will be done based on the CGPA/percentage of marks obtained in the basic prescribed qualification as applicable to the respective disciplines. Preference will be given to the Graduate/Diploma holders of Automobile/ Mechanical Engineering candidates. Shortlisted candidates shall be intimated through their registered email IDs to appear for certificates verification at concerned Regional Offices of TSRTC.
10. No TA/DA will be paid to the candidates appearing for certificate verification.
11. Selected candidates will have to submit all Original Certificates along with NATS registration form.
12. The committee shall take willingness from the each candidate duly offering option of 03 (three) Depots of the concerned Region.
13. Apprentice training period will be for a total period of **03 (THREE) YEARS.**
14. The Apprentice candidate has to enter into agreement with the concerned Regional Manager on Rs.100/- non-judicial stamp paper.
15. The candidate has to work for a minimum period of one year. In case if any apprentice candidates wants to leave the apprenticeship training, in between the one year period, he has to pay an amount of Rs.25,000/- (Rupees Twenty five thousand only) to the Corporation.

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16. **RESERVATION TO LOCAL CANDIDATES:**

Reservation to the local candidates is applicable as provided in the Rules and as Amended form time to time in force on the date of notification.

17. The Corporation reserves the right to cancel the Notification/Engaging process at any stage.

18. All the apprentices undergoing training at Depots/Units of TSRTC are issued Apprentice ID Card to travel from place of residence to the depot/unit and vice versa free of cost in city ordinary, sub-urban and District Ordinary services only. These Apprentice ID Cards shall be issued by the concerned Unit Officers duly collecting Rs.10/- from each apprentice.

19. The apprentices shall abide by the rules and regulations of the establishment in all matters of conduct and discipline and safety and carry out all lawful orders of the employer and superiors in the establishment. In case of any misbehavior candidates will be discontinued with immediate effect from apprenticeship training.

20. The apprentice trainees are allowed normal weekly offs and 12 CLs per annum. If the apprentice trainees do not attend for more than the above mentioned weekly offs and CLs, then the stipend have to be paid on pro-rata. The Apprentice trainees have to take prior written approval from the Unit Officer to avail CL, failing which the same may be treated as absent.

21. An apprentice shall be entitle to such leave as may be prescribed and to such holidays as are observed in the establishment in which he/she is undergoing apprentice training.

22. It shall not be obligatory on the part of the employer to offer any employment to the apprentice on completion of period of apprenticeship training in the establishment nor shall it be obligatory on the part of the apprentice to accept an employment under the employer.

23. Provisions of any law with respect of Labour shall not be applicable.

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24. **DUTIES OF GRADUATE (ENGINEERING) APPRENTICE – MST**

- Shall supervise the work/activities of all the Garage Supervisors and staff.
- Shall ensure attention of the driver complaints regarding maintenance activities.
- Shall deal with reports submitted by the shift supervisors and submit report to the Depot Manager.
- Shall ensure all reports pertaining to the maintenance activities are submitted in time to the higher official.
- Shall ensure the proper maintenance of registers pertaining to preventive maintenance of buses,.
- Shall maintain the attendance/musters of all the staff pertaining to their shift.
- Shall maintain registers on the various maintenance activities carried out in the Garage.
- Shall keep a watch on the periodical maintenance activities to be carried out and ensure the activity.
- Shall arrange relief of the buses failed enroute during their shift hours in consultation with the garage incharge.
- Shall inspect the vehicles and bring to the notice of the Garage Incharge if the vehicle needs attention and to be kept off road.
- The candidate has to work in all shifts as per allotment of duties entrusted by the Unit Officer.

25. **DUTIES OF GRADUATE (ENGINEERING) APPRENTICE – TST**

- Shall maintain the attendance/musters of all Conductors and Drivers.
- Shall arrange spare staff crew in place of sudden absentees and ensure that all buses leave the Depot on time.
- Shall ensure that all staff are in Uniform.
- Shall supervise the duties of the Controllers working in the Depot.
- Shall keep a watch of buses due to return to the Depot and arrange for relief in consultation with Mechanical wing.
- Shall scrutinize STAR documents, Control Charts and identify irregularities and appraise the same to higher officials.
- Shall study the route wise earnings and suggest to the Depot Managers or Senior Supervisors, the changes necessary for improvement of services.
- Shall arrange medical aid in case of injuries during the accidents.
- Shall attend the public complaints
- The candidate has to work in all shifts as per allotment of duties entrusted by the Unit Officer.